

DISCIPLINARY RULES

THE OSMANIA UNIVERSITY STUDENTS CONDUCT AND DISCIPLINE RULES 1984.

Students shall strictly observe the Rules of Conduct as detailed in the Osmania University Students Conduct and Discipline Rules 1984.

The University has evolved code of conduct and discipline of students of the University. The code envisages various acts of indiscipline and misconduct and laid down rules authorizing persons to take disciplinary action by way of imposing penalties. Suspension of students, provision for appeal etc. have also been incorporated in the code.

The Rules are produced hereunder for ready reference.

PART-I: GENERAL

1. Title of the Rule:

These rules shall be called "The Osmania University Students Conduct and Discipline Rules 1984.

2. Date of Commencement:

These rules shall come into force with effect from the date determined by the Syndicate.

3. Application of Rules:

These rules shall apply to all students admitted to Colleges and Institutes established and maintained by the University.

PART-II: DISCIPLINE & MISCONDUCT

4. Acts of Indiscipline and Misconduct:

Without prejudice to the general meaning of the term indiscipline or Misconduct, the following acts of students, among others, shall constitute acts of Indiscipline or misconduct.

- i) Impolite or offensive behavior of use/show force of against any employee/student of the University in the University premises or outside.
- ii) Resorting to acts of intimidation or coercion or gheraos.
- iii) Causing damage to the University property.
- iv) Tampering with any fittings (including sanitary and electrical) and furniture of the University.
- v) Defacing walls or other surfaces of any or University buildings/property.
- vi) Getting enrolled in more than one course of study simultaneously contrary to existing rules.
- vii) Committing forgery, tampering with or misusing of the University documents/records identification cards etc.
- viii) Furnishing false certificates or false information to any office under the control and jurisdiction of the University.

- ix) Consuming or possessing alcoholic drinks, dangerous drugs or other intoxicants in the University premises.
- x) Indulging in acts of gambling in University premises.
- xi) Unauthorized entry into any University Office/Department/Swimming Pool/Sports fields.
- xii) Unauthorized use of the University Property/equipment.
- xiii) Refusing to leave any office/Department/Swimming Pool/Sports field when asked to do so by an employee who is authorized in this regard.
- xiv) Indulging in violence, including use of abusive language against any employee of the University in the premises or outside.
- xv) Preventing any employee of the University from discharging his/her duties.
- xvi) Possessing or using lethal weapons such as knives, Lathis, Iron chains, Iron rods, sticks, explosives or Firearms in the University premises.
- xvii) Bringing or harboring or entertaining any stranger without permission.
- xviii) Arousing, communal, caste or regional feelings or creating disharmony among students.
- xix) Indulging in ragging.
- xx) Not disclosing one's identity when asked to do so by an employee who is authorized to ask for identity.
- xxi) Tearing or pages, defacing, burning or in any way destroying the books of the library.
- xxii) Preventing in any manner to use of the Library facility.
- xxiii) Unauthorized occupation of Hostel Rooms
- xxiv) Unauthorized shifting of the furniture in the Hostel Rooms.
- xxv) Bringing guests to hostels without necessary permission of the Chief Warden/Warden.
- xxvi) Not vacating hostel room during vacation when asked to do so or when an instruction is issued to that effect or after cancellation of one's hostel admission.
- xxvii) Unauthorized entry into a dining hall and use of mess facilities therein.
- xxviii) Improper rendering of accounts for the money drawn from any office under the control and jurisdiction of the University.
- xxix) Coercing the medical staff to render medical assistance to the unauthorized persons.
- xxx) Pilfering of medicines or forcibly taking them away
- xxxi) Coercing the medical staff to issue certificates
- xxxii) Violation of any other Rules/Instructions/ Regulations issued by the University/College/Department/Library/Hostel/Mess from time to time.
- xxxiii) Disobedience of any orders passed under these Rules and Regulations.

PART-III: PERSONS AUTHORISED TO TAKE DISCIPLINARY ACTION

5. Without prejudice to the powers of the syndicate, Vice-Chancellor and Rector, the following persons are authorized to take disciplinary action way of imposing penalties as specified in PART –IV of these Rules.

1. The Head of the Department
2. The Principal of the College
3. The Dean of Students' Affairs/The Chief Proctor
4. The Librarian
5. The Chief Warden/The Wardens
6. The Director of Physical Education
7. Discipline Committee.

Provided that the penalties specified in Clauses (vii) to (xi) of Rule 7 can be imposed only by the Discipline Committee.

6. i) Notwithstanding anything in these Rules or any other Rules for the time being in force, the syndicate or the Vice-Chancellor in its or his discretion as the case may be may constitute a Discipline Committee for the purpose of enforcing and giving its decision in respect of cases of indiscipline or misconduct attracting the imposition of penalties specified in Clause (vii) to (ix) of Rule 7 and also to act as appellate body in respect of penalties specified in Clause (i) to (vi) of that Rule and where such penalties are imposed by persons mentioned in items 1 to 6 of Rule 5.
- ii) The Discipline Committee constituted under Clause (i) shall consist of five senior teachers of Osmania University and of whom any three would form a quorum for discharging Committee's functions.

PART-IV - PENALTIES AND SUSPENSION

7. Penalties:

The following penalties may, for acts of indiscipline and misconduct or for good and sufficient reasons and as hereinafter provided, be imposed on a student namely:

- i) Warning
- ii) Fine upto Rs.100/-
- iii) Recovery of pecuniary loss caused to the property
- iv) Cancellation of Scholarships or any financial assistance from any source, or recommendation to that effect to the sanctioning agency.
- v) Debarring from participation in Sports/NCC/NSS and other such activities.
- vi) Disqualifying from holding any representative position in the Class/College/Hostel/Mess/Sports and in similar other activities.
- vii) Expulsion from the College/Hostel/Mess/Library.

- viii) Debarring from an examination
- ix) Debarring from the University
- x) Disqualifying from further studies
- xi) Entering the act of indiscipline in the Conduct Certificate/Transfer Certificate.

8. Suspension

- i) Where a prima facie case is made out and disciplinary proceeding under the Rules is contemplated or is initiated; or where a case against a student in respect of any criminal offence is under investigation or trial, the person authorized to take disciplinary action may pending enquiry.
 - a) Suspend a student from the Class/College/Hostel/Mess/Library/or availment of any other facility.
 - b) Order suspension of scholarship or any financial assistance from any source, or recommend to that effect to the sanctioning agency.
- ii) An order under Clause (i) of this Rule shall be followed by a charge sheet within 7 days except where a case for a criminal offence against the students is under investigation or trial.
- iii) An order under Clause (i) of this Rule shall not remain in force for more than a period of one month from the date of its issue except in case where any criminal offence is under investigation or trial.

Provided that for reason to be recorded in writing the said period of one month may be extended if in the opinion of the person passing the order under Clause(i) the enquiry could not completed within the period of one month for reason directly attributable to the student.

9. Procedure for imposing Penalties

- i) An order imposing any of the penalties specified in Rule 7 shall be passed after the student (a) is informed in writing of the allegations on account of which it is proposed to take action, and (b) is given an opportunity to take any representation he/she may wish to make.
- ii) The record of proceedings in all such cases include:
 - (a) a copy of the statement of allegations communicated to him/her
 - (b) his/her representation, if any; and
 - (c) The orders on the case together with the reasons notwithstanding anything in the Rules the University has always the right to proceed in a court of Law against a student guilty of an act which constitutes an offence under any law in force as amended from time to time.

PART-V: APPEALS

- 11. A student may appeal against an order passed by any of the authorized persons to take disciplinary action listed in serial number (1) to (5) under Rule 5, the discipline Committee consisted under Rule 5. An order passed by the Discipline Committee on such appeal shall be final.
- 12. An appeal against an original order of the Discipline Committee shall lie to the Syndicate whose decision shall be final.

13. An appeal under this part shall not be entertained unless it is submitted within a period of fifteen days from the date on which the appellant receives a copy of the order appealed against.

Provided that the appellate body may entertain the appeal after the expiry of the said period, if it is satisfied that the appellant had sufficient cause for not submitting the appeal in time.

14. Form and Contents of Appeal

- i) Every student submitting an appeal shall do so separately and in his own name.
- ii) The appeal shall be addressed to the appellate body and shall contain all material statements and arguments on which the appellant relies and shall not contain any disrespect or improper language, and shall be complete in itself.

15. Withholding of Appeals

The appellate body may withhold the appeal if-

- a) It is an appeal against an order from which no appeals lie; or
- b) It is not submitted within the period specified in Rule 13 and no cause is shown for the delay; or
- c) It is repetition of an appeal already decided and no new facts or circumstances are adduced.

3. GUIDELINES FOR CELEBRATIONS FOR ANNUAL/SPORTS DAY FUNCTIONS IN THE COLLEGES

In order to establish norms for the celebration of the Annual/Sports Day function in the colleges a meeting of Principals was held and the following guidelines have been agreed upon:-

- i) Annual Day and Sports should be held together as a combined function
- ii) The function should normally be held within the build up area of the college. However where such accommodation is not adequate for holding the functions, the Tagore Auditorium may be used. No separate Shamianas/Tents are to be used.
- iii) Hired Orchestra is not permitted.
- iv) Hired Videography is also not permitted.
- v) The total expenditure to be incurred for the function should not exceed Rs.30/- per head (per student enrolled). This amount will include the following items:-
 - a) Function arrangements
 - b) Prizes
 - c) Refreshments
- vi) Sports material should be purchased from the sports approved by the Department of Physical Education, O.U.

