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## INTERNAL QUALITY ASSURANCE CELL
### OSMANIA UNIVERSITY
A University Accredited with A+ by NAAC | A University with Potential for Excellence

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**Meeting of the IQAC, Quality Advisory Committee (QAC), OU
at 3.00pm, 22-09-2023 – EC Room, Prof. Ananthaswamy Administration
Building, Osmania University.**

### AGENDA

1. AQAR Reports of OU 2018-19 and 2019-20 - resubmission
2. AQAR Reports of OU 2020-21 and 2021-22 – submission
3. AQAR Report of OU 2022-23 - submission status
4. To review the starting of Student Clubs in Osmania University
5. To discuss the road map for the next NAAC accreditation
6. To review the status of the preparedness of the University
7. To review the ISO certification process for the University
8. To discuss and approve the new policies of Osmania University
9. Any other matter with the permission of the Chair

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| Date | 22$^{nd}$ September 2023 |
|---|---|
| Timing | 3.00 to 4.30 PM |
| Venue | EC Room, Administration Building, OU |

## Program Schedule

| 3.00 PM | ❖ Welcome address by<br>Prof. B. Sireesha, Director IQAC, OU<br>❖ Presidential Remarks by<br>Prof. D. Ravinder, Hon'ble Vice-Chancellor, OU and Chairman QAC of IQAC. |
|---|---|
| 3.15 PM | ❖ IQAC, OU- Functioning Presentation by<br>Prof. B. Sireesha, Director IQAC, OU. |
| 3.25PM | ❖ Presentation of highlights of the polices by Chairman/Convener of the Policy |
| 3.45 PM | ❖ Interactive Session by QAC members and Suggestions |
| 4.25 PM | ❖ Vote of thanks by<br>Dr. J. Upender, Nodal Officer, Statistical Cell, OU |
| 4.30 PM | ❖ Hi-Tea |

**Minutes of the IQAC and Quality Advisory Committee (QAC) Meeting - Osmania University**

**Date:** September 22, 2023

**Time:** 3:30 PM

**Venue:** EC Room, Prof. Ananthaswamy Administrative Building, Osmania University

**Agenda:**

1. Resubmission of AQAR Reports for 2018-19 and 2019-20
2. Submission of AQAR Reports for 2020-21 and 2021-22
3. Submission Status of AQAR Report for 2022-23
4. Starting of Student Clubs in Osmania University
5. Road Map for the Next NAAC Accreditation
6. Status of University Preparedness
7. ISO Certification Process Review
8. Approval of New Policies for Osmania University
9. Any Other Matters with the Permission of the Chair

The following members were present for the meeting:

| | | |
|---|---|---|
| 1. | Prof. D. Ravinder | Chairman |
| 2. | Prof. P. Laxminarayana | Member |
| 3. | Prof. B. Reddya Naik | Member |
| 4. | Prof. P. Naveen Kumar | Member |
| 5. | Prof. T. Mrunalini | Member |
| 6. | Prof. P. Venkataiah | Member |
| 7. | Prof. B. Veeraiah | Member |
| 8. | Prof. L. Siva Rama Krishna | Member |
| 9. | Dr. G. Prasad (Rtd) | Member |
| 10. | Dr. D. Ramakrishna Devaki | Member |
| 11. | Dr. J. Upender | Member |
| 12. | The I/c. Finance Officer, O.U. | Member |
| 13. | Prof. B. Sireesha | Member -Secretary |
| 14. | Prof. C. Srinivasulu | Special Invite |
| 15. | Prof. R. Nageshwar Rao (Rtd) | Special Invite |
| 16. | Prof. M. Srinivas | Special Invite |
| 17. | Prof. V. Uma Maheshwar | Special Invite |
| 18. | Dr. K. Ramakrishna | Special Invite |
| 19. | Dr. D. Suman | Special Invite |

**Meeting Commencement:** The meeting of QAC of IQAC and was convened on 22nd September, 2023, at 3:30 PM in the EC Room of the Prof. Ananthaswamy Administrative Building, Osmania University. The Chairman of the Committee and Vice-Chancellor Prof. D. Ravinder welcomed all the members and initiated the proceedings.

The minutes of the meeting are:

**1. Resubmission of AQAR Reports for 2018-19 and 2019-20:** Discussion focused on the need for resubmission of AQAR reports for the academic years 2018-19 and 2019-20. It was

emphasized that corrections or additional information required has been promptly addressed to ensure accurate and comprehensive reports.

**2. Submission of AQAR Reports for 2020-21 and 2021-22:** The submission of AQAR reports for the academic years 2020-21 and 2021-22 was done before 31$^{st}$ July 2023.

**3. Submission Status of AQAR Report for 2022-23:** The current status of the submission of the AQAR report for the academic year 2022-23 was discussed. Department heads provided updates on the progress, and it was noted that all efforts should be made to ensure a complete and accurate and on time submission.

**4. Starting of Student Clubs in Osmania University:** A discussion ensued on the initiation of student clubs in Osmania University. The Chair encouraged departments to explore opportunities for creating and supporting student clubs to enhance extracurricular activities and student engagement.

**5. Road Map for the Next NAAC Accreditation:** The committee deliberated on the roadmap for the upcoming NAAC accreditation. It was suggested to start the NAAC process by March 2024. A plan outlining the key milestones (IIQA and SSR) and activities leading up to the accreditation process was discussed and approved.

**6. Status of University Preparedness:** The committee reviewed the preparedness of the University for on-going and future challenges. Suggestions were made to strengthen infrastructure, faculty development, and support services.

**7. ISO Certification Process Review:** Updates on the ISO certification process were provided, and areas for improvement were identified. The committee discussed strategies to streamline and enhance the certification process.

**8. Approval of New Policies for Osmania University:** New policies for Osmania University, the Consultancy policy, Research and development policy and Information technology policy were presented for approval. The committee reviewed and discussed each policy, and necessary modifications were made before obtaining final approval. The committee initiated discussions on few new policies for Osmania University in 2023 like Waste management, Infrastructure, and Intellectual property rights.

**9. Any Other Matters:** No additional matters were raised.

**Conclusion:** The meeting concluded with a summary of action items and a commitment to on-going collaboration and improvement and the Vote of thanks by Dr. J. Upender, Nodal Officer, Statistical Cell.

**Adjournment:** The meeting was adjourned at 5.00 PM.


**Prof: B. Sireesha**
Director, IQAC
Osmania University

**Prof: D. Ravinder**
Vice-Chancellor & Chairman of QAC
Osmania University

# Action Taken Report of QAC Meeting 22-09-2023

1. AQAR 2018-19 and AQAR 2019-20 were resubmitted to NAAC portal and have been accepted.

2. AQAR 2020-21 and AQAR 2021-22 were also resubmitted and have been accepted.

3. The data is being received from the departments, research centres and cells. QMC meetings are held to make sure that the data submission by departments is on time.

4. The in-charge departments were identified for the student clubs and requested the respective Heads of the department to appoint Club coordinators.

5. As a part of road map for the preparation of NAAC, it is planned to organize a two a National seminar on NAAC procedure to the faculty of Osmania University. The proposal has been sent to Telangana State Council of Higher Education (TSCHE), Telangana, for funding for the seminar.

6. The Deans of the faculty, Principals of colleges and the Heads of the departments, were informed about the progress of the data acquisition for preparation of AQAR 2022-23 and SSR of NAAC.

7. ISO certification process was completed for the academic year 2023-24.

8. The Consultancy Policy-2023, Research and Development policy-2023 and Information technology policy-2023 which were presented in the meeting were also approved by Standing Committee and Academic senate. The Policies were uploaded in the website. The committees were constituted for the preparation of new policies the Waste Management policy-2023, IPR policy-2023 and Infrastructure policy-2023 and the final drafts are ready for the final approvals.


Coordinator
IQAC, OU

Director
IQAC, OU