



OSMANIA UNIVERSITY
HYDERABAD - 500007, INDIA

Ten. No.697/PR/DIS/OU/2019/TENDERS

Date: 06-03-2019

**SHORT TENDER NOTIFICATION FOR PROVIDING AND FIXING OF SAFETY GRILL
IRON BOXES FOR Wi-Fi ROUTERS IN OSMANIA UNIVERISTY**

On behalf of Osmania University, sealed tenders are invited from the reputed Firms/contractors for Providing and fixing of Safety Grill Iron Boxes in Osmania University, Hyderabad for Wi-Fi Routers under Wi-Fi enabled Campus Project. For further details, please visit our website www.osmania.ac.in .

Sd/-
REGISTRAR



OSMANIA UNIVERSITY
HYDERABAD - 500007, INDIA

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On behalf of Osmania University, sealed tenders are invited from the reputed firms/contractors for providing and fixing of safety grill iron boxes in Osmania University for Wi-Fi Routers under Wi-Fi Enabled Campus Project. The Tender document Should be obtained from the Office of the Director (Infrastructure), Osmania University, Hyderabad from 07-03-2019 to 13-03-2019 on all working days between 11-00 A.M. to 3.00 P.M. on payment of non-refundable application cost of Rs. 5,000/- (Rupees Five Thousand only). The tender consisting of two parts (i) Technical bid (ii) Commercial bid. Complete sealed tenders along with EMD of Rs. 50,000/- (Rupees Fifty Thousand only) shall be submitted at the Office of the Registrar, 2nd Floor, Administrative Building, Osmania University, Hyderabad - 500 007 on or before 13-03-2019 by 3.00 P.M. Sealed tenders received after the due date and time will not be entertained. The Tenders will be opened on 13-03-2019 at 4.00 P.M. in the Committee Room, Registrar Office, OU, in the presence of the bidding firms. The detailed tender document can also be downloaded from our website and in that case application cost and Tender Document Fee should be submitted along with the Technical Bid. Please note that the Application fee and EMD should be remitted through two separate Demand Drafts drawn in favour of the Registrar, OU and enclosed to the Technical bid, failing which the tender bids are liable to be rejected.

REGISTRAR,
OSMANIA UNIVERSITY.



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Sub: Osmania University – Providing and Fixing of Safety Grill Iron Boxes - Tender Notification
Issued – Reg.

Osmania University hereby invites open tenders from the reputed Firms / contractors for providing and fixing of safety grill iron boxes in Osmania University, Hyderabad for Wi-Fi Routers under Wi-Fi Enabled Campus Project. You are requested to submit your competitive price in the sealed covers as per the technical specifications given below. The vendors are advised to quote the prices exclusive of taxes as applicable. The discretion is vested with the University to decide as per the requirements. Please note that the bidders are advised to visit the sites before submitting the tender bids for estimation of the works to be provided.

Part – I

TENDER SCHEDULE

- | | | |
|---|---|--|
| 1.Name of the Tender | : | Providing and Fixing of Safety Gill Iron Boxes
For Wi-Fi Routers In Osmania University |
| 2.Sale of Tender Schedule | : | From 07-03-2019 to 13-03-19 (11 A.M – 3.00 P.M.)
At the O/o the Director (Infrastructure) Room
No. 110, Administrative Building, Osmania
University. (On all working days) |
| 3.Closing date and time
(For receiving duly filled in tender bids) | : | 13-03-2019 by 3.00 P.M. |
| 4.Submission of Tender bids | : | Sealed tenders in two parts (i) Technical bid (Annex-I) &
(ii) Commercial bid (Annex-II) should be
submitted at O/o the Registrar, Administrative
Building, Osmania University (on all working
days) |
| 5.Date, Venue & Time of opening | : | 13 -03-2019 by 4.00 P.M. in the
Committee Room Registrar's Office, OU,
Hyderabad – 500 007 |
| Note: | | In case of unavoidable circumstances, if the tenders are not opened on the last day of
submission in the presence of bidders or their authorized representatives, the subsequent
date will be intimated in due course). |
| 6. Earnest Money Deposit (EMD) | : | EMD of Rs. 50,000/- (Rupees Fifty Thousand only) Payable
through Demand Draft drawn on any nationalized bank in
favour of Registrar, OU. The Tenders without accompanying
demand drafts or insufficient demand drafts will not be
considered and will be summarily rejected. |
| 7.Payment Terms | : | No advance payment will be made. |
| 8.Agreement | : | Agreement should be executed by the successful
bidder upon issue of work order. However EMD will
be retain till the completion of work. |
| 9.Performance Grantee | : | After Satisfactory work completion the successful
Bidder should submit PBG of 10% of the total Cost
for a validity period of 6 months |

Part - II

TECHNICAL SPECIFICATIONS

S No	Description	Quantity
1	Supply and fixing of WI -FI Routers/Axis points safety box Size: 14"X12"X12"with 18 Gauge sheet ,4mm grill ,25mmX25mm X6mm L angle frame with powder coated ,locking provision, top of the box extra 3 sides fitting 18 guage sheet height 9 Inch with powder coated (where necessary removing old plastering providing of new cement plastering work 25 mm thickness size:2'X2' with 2 coats painting) including all transportation and labour charges	897 No's

PART – III

TERMS & CONDITIONS OF THE TENDER

1. The Firms should submit their tenders duly enclosing two separate Demand Drafts towards Non-refundable application cost of Rs. 5,000/- (Rupees Five thousand only) and EMD for a sum of Rs. 50,000/- (Rupees Fifty Thousand only) in the name of Registrar, Osmania University, Hyderabad, after going through the conditions laid down.
2. Only reputed firm/contractors who have the expertise in the similar execution of works in Govt. /Govt. Sector/ Universities should submit the bid. The vendors are advised to quote the prices plus taxes as applicable as per government norms. However, the University shall invite the L-1 bidders for negotiations, if it feels the lowest prices quoted are on the higher side.
3. The firm should have a strong base and may give reference of their standing and orders for execution of similar works in any Government, Educational Institutions, Universities etc., during the past three financial years i.e., 2015-2016, 2016 – 17 and 2017-18.
4. The Bidder shall strictly adhere to all the terms and conditions stipulated in the tender for Providing and fixing of safety Grill Iron Boxes for Wi-Fi Routers in Osmania University.
5. The following information has to be filled by the tenderer with evidence (Documentary proof to be enclosed).
 - a) Registration Certificate
 - b) TSGST/CST/CGST Registration Certificate
 - c) Annual Turn Over for 50 Lakhs per annum for last three financial years (2015-2016, 2016 – 17 and 2017-18)
 - d) Profit and Loss Statement, Balance Sheet of last 3 financial years
 - e) Documents of technical competence of the tenderer
 - f) Detailed profile of the firm
 - g) Recent work Orders in Government/Public Sector undertakings/Universities, etc.
6. The offers must be in English. The rates should be indicated both in figures and in words against each item exclusive of taxes as applicable as per government norms.
7. The rates shall be fixed and constant throughout the entire period of the Contract and will not be modified under any circumstances.
8. Offers received after the bid closing date/time shall not be considered.
9. Telex/Tele fax/E-Mail Tenders will not be accepted and the University takes no responsibility for delay/loss or non-receipt of tenders by post/couriers.
10. Any offer containing incorrect statement and incomplete information will be summarily rejected and no unsolicited correspondence shall be entertained.
11. PRICE BID of only those bidders shall be opened who qualify in the technical evaluation.
12. Osmania University reserves the right to accept /reject any offer in full or in part or accept any offer other than the lowest without assigning any reasons thereof.
13. All disputes or differences whatsoever arising between the parties relating to the contract shall be settled by the arbitration in accordance with the rules of arbitration of Indian Council of Arbitration and the Award made in pursuance thereof shall be binding on the parties. The venue of arbitration shall be Hyderabad, and the Vice-Chancellor, Osmania University, Hyderabad – 500007, will make the appointment of the arbitrator on behalf of the University.
14. The Tenders of those reputed contractors shall only be accepted, who have remitted the prescribed non-refundable Tender Application fee of Rs. 5,000/- (Rupees Five Thousand Only) along with EMD for Rs. 5,000/- (Rupees Five Thousand only) through two separate Demand Drafts drawn in favour of Registrar, Osmania University.

15. Before quoting the rate, the contractor is advised to do physical survey of the sites in University Campus.
16. The E.M.D of the unsuccessful tenderers will be refunded without any interest.
17. The L-1 Bidder should enter into an agreement upon issue of work order and also submit the PBG of 10% on submitting of Final bill.
18. The firm must have valid TSGST/CST/CGST Registration Certificate. (Please attach copies of valid certificates).
19. The tender will be awarded even if a single bidder is qualified as per the tender norms.
20. The University reserves the right to cancel the tender or terminate the contract with L-1 vendor without assigning any reasons thereof.
21. The University shall however invite the L-1 bidder for negotiations, if it feels the lowest prices quoted are on the higher side.

REGISTRAR,
OSMANIA UNIVERSITY

Annexure -I
TECHNICAL BID

(To be submitted in a separate sealed envelope)

1. Name of Tendering Company/ Contractor with
Registration No. & Date
(Please enclose copy of certificate of Registration)
2. Do you possess trade license issued by Competent
Authorities, if so, please enclose a copy.
3. Name of Proprietor / Director
4. Furnish following particulars of the Registered
Office
 - a. Complete Postal Address
 - b. Telephone No.
 - c. Fax. No.
 - d. E-Mail Address
5. Furnish following particulars of the
Operating office, if different from above
 - a. Complete Postal Address
 - b. Telephone No.
 - c. Fax. No.
 - d. E-Mail Address
6. Are you Authorized/ Reputed contractor,
If yes, please attach a copy of the relevant certificate
issued by the competent Authority.
7. PAN No. (Attach Attested Copy)
8. TIN No. (Attach Attested Copy)
9. TSGST/CST/CGST Registration Certificate
(Attach Attested Copy)
10. Financial turnover for last three financial Years.
(Please attach copies of audited Balance
Sheet and IT returns) (2015-16, 2016-17 and 2017-18)
Attach separate sheet if space provided is insufficient
11. Give details of the clients -
Government, Educational Institutions, Universities etc.
Where similar works have been executed by the
Bidder during the last three years. Copies of the Orders
should be attached for proof.
 - a. Sl. No
 - b. Name & address of the Client with details
 - c. Name of the contact person,
Telephone no., Fax no., and E-mail ID
12. Whether your annual turnover was
Rs. 50 Lakh per annum in the last three financial years
(2015-16, 2016-17 and 2017-18);
Please attach relevant copies.
13. Details of (i) Application fee Rs. _____ DD No. _____ Dt. _____ Bank _____
(ii) EMD fee Rs. _____ D.D.No. _____ Dt. _____ Bank _____

TECHNICAL COMPLIANCE

S No	Description	Quantity	Compliance Yes/NO
1	Supply and fixing of WI -FI Routers/Axis points safety box Size: 14”X12”X12”with 18 Gauge sheet ,4mm grill ,25mmX25mm X6mm L angle frame with powder coated ,locking provision, top of the box extra 3 sides fitting 18 guage sheet height 9 Inch with powder coated (where necessary removing old plastering providing of new cement plastering work 25 mm thickness size:2’X2’ with 2 coats painting) including all transportation and labour charges	897 No’s	

Annexure – II
COMMERCIAL BID

(To be submitted in a separate sealed envelope)

S.No	Discription	Qyt	Rate	Amount
1	Supply and fixing of WI -FI Routers/Axis points safety box Size: 14”X12”X12”with 18 Gauge sheet ,4mm grill ,25mmX25mm X6mm L angle frame with powder coated ,locking provision, top of the box extra 3 sides fitting 18 guage sheet height 9” Inch with powder coated (where necessary removing old plastering providing of new cement plastering work 25 mm thickness size:2’X2’ with 2 coats painting) including all transportation and labour charges	897 No’s		
	Amount			
	GST Extra as Applicable			
	Total Amount Incl. of all taxes.			

Rupees In
Words: _____

ANNEXURE-III

PERFORMANCE BANK GUARANTEE FORMAT ON SECURITY DEPOSIT

This deed of Guarantee made on..... day of Month & Year by Name & Address of the bank (hereinafter called the "GUARANTOR") on the one part, on behalf of M/s Name & address of the Firm (hereinafter called the "FIRM") in favour of The Registrar, Osmania University, Hyderabad on the following terms and conditions.

Whereas the FIRM is entering into a agreement with OSMANIA UNIVERSITY for supply of stationery/computer consumables/computer stationery/ general stationery articles/paper stationery articles/ refilling of toner cartridges, etc., and this guarantee is being made for the purpose of submission of Security money required to be deposited at the time of signing of the agreement between Osmania University and FIRM.

Know all people by these presents that the GUARANTOR, hereby undertake to indemnify and keep Osmania University indemnified up to the extent of Rs.....(Rupees in words)during the validity of this bank guarantee and authorize Osmania University to recover the same directly from the GUARANTOR. This bank guarantee herein contained shall remain in full force and effect till the expiry of its validity or till any extended period (if extended by the bank on receiving instructions from FIRM.). The liability under the guarantee shall be binding on the GUARANTOR or its successors.

Whereas the GUARANTOR further agrees that their liability under this guarantee shall not be affected by any reason of any change in the offer or its terms and conditions between the FIRM and Osmania University with or without the consent or knowledge of the GUARANTOR.

Whereas the GUARANTOR further agrees to pay guaranteed amount hereby under or part thereof, on receipt of first written demand whenever placed by Osmania University during the currency period of this guarantee. The GUARANTOR shall pay Osmania University immediately without any question, demure, reservation or correspondence.

Whereas the GUARANTOR hereby agrees not to revoke this guarantee bond during its currency period except with the previous consent of Osmania University in writing.

Notwithstanding anything contained herein

- Our liability under this bank guarantee shall not exceed Rs... (Rupees in words)
- This Bank guarantee shall be valid up to
- We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only against the written claim or demand on or before

Sealed with the common seal of the bank on thisday of (Month) and (Year).

Witness:

1.....

2.....

(Signature and seal of the bank)

SIGNATURE AND STAMP OF THE TENDERER