

Course Structure under the Reorganized CBCS (with effect from AY 2019-20)

Subject: English (First Language)

BA/BSc/BCom and other UG Courses

Course Objectives

The 20-credit, six-semester course seeks to enhance the English language skills of undergraduate students by

- Strengthening their grammar and vocabulary
- Improving their reading and writing skills
- Enhancing their listening and speaking skills
- Imparting to them important life skills and human values
- Encouraging them to think creatively and critically
- Exposing them to a variety of content-rich texts
- Expanding their emotional intelligence
- Developing gender sensitivity among them.

Course Outcomes

On successful completion of the 20-credit, six-semester course, an undergraduate student will be able to

- Read, understand, interpret a variety of written texts
- Undertake guided and extended writing using appropriate vocabulary and correct grammar
- Listen with comprehension and speak with confidence in both formal and informal contexts with reasonable fluency and acceptable pronunciation
- Become employable with requisite professional skills, ethics and values.

Credits, Syllabus, and Instructional Hours

Semester	Number of Credits	Number of Units	Instruction (Clock hours per week) 4	
1	4	4		
I 4		4	4	
111	3	3	3	
IV	3	3	3	
V 3		3	3	
VI	3	3	3	
Total	20	20	20	

Chairperson Board of Studies (UG & PG) Department of English Osmania University HYDERABAD-500 007.



Subject: English (First Language)

BA/BSc/BCom and other UG Courses

Prescribed Text Book for Semesters I and II: *English Made Easy*. Editors: E. Suresh Kumar, Sumita Roy and A. Karunaker. Orient Blackswan, 2016.

Semester I

Lesson 1

SHORT FICTION: "The Curb in the Sky" by James Thurber – PRONUNCIATION: Consonant sounds – GRAMMAR: Noun – VOCABULARY: Word roots, prefixes and suffixes – SPELLING: Commonly misspelt words – PUNCTUATION: Capitalisation – CONVERSATION: Introducing yourself in a formal situation – READING PASSAGE: Chindula Yelamma – WRITING: Expansion of a sentence into a paragraph – SOFT SKILLS: Motivation and goal setting – VALUE ORIENTATION: Well begun is half done

Lesson 2

PROSE: "Happy People" by William Ralph Inge – PRONUNCIATION: Vowels: monophthongs – GRAMMAR: Pronoun – VOCABULARY: Word roots, prefixes, suffixes – SPELLING: Forming antonyms using *un*- and *dis* – PUNCTUATION: Capitalisation – CONVERSATION: Starting and sustaining a conversation – READING PASSAGE: The Million March – WRITING: Sequencing – SOFT SKILLS: Selfconfidence – VALUE ORIENTATION: Doubt is the beginning of wisdom

Lesson 3

POETRY: "A Psalm of Life" by Henry Wadsworth Longfellow – PRONUNCIATION: Vowels: diphthongs – GRAMMAR: Auxiliary verbs – VOCABULARY: Homonyms, homographs, homophones – SPELLING: Words ending in *-tion* and *-sion* – PUNCTUATION: Full stop and comma – CONVERSATION: Describing your college and course of study – READING PASSAGE: *Bathukamma* – WRITING: Descriptive writing – SOFT SKILLS: Non-verbal communication and body language – VALUE ORIENTATION: Actions speak louder than words

Lesson 4

DRAMA: "The Dear Departed" (an extract) by Stanley Houghton – PRONUNCIATION: Letters with varied pronunciations – GRAMMAR: Main verbs and tenses – VOCABULARY: Collocations – SPELLING: Words ending in *-tion* and *-ment* – PUNCTUATION: Question mark and exclamation mark – CONVERSATION: Leaving a voicemail, making an appointment over phone – READING PASSAGE: Husain Sagar – WRITING: Dialogue writing – SOFT SKILLS: Interpersonal skills – VALUE ORIENTATION: Faith can move mountains.

16/7/19

Chairperson Board of Studies (UG & PG) Department of English Osmania University WYDER ABAD-500 007.

Semester II

Lesson 5

SHORT FICTION: "A Visit of Charity" by Eudora Welty – PRONUNCIATION: Plosive – GRAMMAR: Non-finite verbs – VOCABULARY: Simile and metaphor – SPELLING: Use of *ie* and *ei* – PUNCTUATION: Semicolon – CONVERSATION: Asking for information – READING PASSAGE: Hyderabad – WRITING: Notemaking – SOFT SKILLS: Time management – VALUE ORIENTATION: Time and tide wait for no one

Lesson 6

PROSE: "Benares" by Aldous Huxley – PRONUNCIATION: Fricative – GRAMMAR: Adjective – VOCABULARY: Oxymoron and hyperbole – SPELLING: Words ending in *-able* or *-ible* – PUNCTUATION: Colon and em-dash – CONVERSATION: Requests – READING PASSAGE: *Burrakatha* – WRITING: Informal letters – SOFT SKILLS: Leadership – VALUE ORIENTATION: The pen is mightier than the sword

Lesson 7

POETRY: 'Stanzas Written in Dejection, Near Naples' by Percy Bysshe Shelley – PRONUNCIATION: Affricate and nasal – GRAMMAR: Article – VOCABULARY: Portmanteau words and loan words – SPELLING: Words ending in *-al*, *-ance*, *-ence*, *ic*, *-ity*, and *-ive* – PUNCTUATION: Hyphen – CONVERSATION: Conducting a meeting – READING PASSAGE: 'Flower boat' by Sunkara Ramesh – WRITING: Formal letters – SOFT SKILLS: Stress management – VALUE ORIENTATION: Practice makes perfect

Lesson 8

DRAMA: Shakespeare Retold: *Julius Caesar* (extract) – PRONUNCIATION: Approximant – GRAMMAR: Adverb – VOCABULARY: Palindromes – SPELLING: Derived forms of words – PUNCTUATION: Inverted comma – CONVERSATION: Interview skills – READING PASSAGE: The handicrafts of Telangana – WRITING: Formal letters + SOFT SKILLS: Etiquette and grooming – VALUE ORIENTATION: Necessity is the mother of invention.

Chairperson Board of Studies (UG & PG) Department of English Osmania University HYDERABAD-500 007.

W.e.f. AY 2019-20



Department of English Osmania University

Reorganized CBCS Curriculum with effect from AY 2019-20

Subject: English (First Language)

Question Paper Pattern

(Semesters I & II)

Time: 3 Hours

Max Marks: 80

Note: All questions in Section A and B are to be based on the lessons and exercises included in the prescribed textbook.

Section A (4 x 5 marks = 20 marks)

6 questions to be set. Any 4 to be answered.

- Q 1-4 to be based on the following components of Units I-IV
 Pronunciation, Grammar, Vocabulary, Spelling, Punctuation
- Q 5 to be based on the following component of Units I-IV
 - o Writing
- Q 6 to be based on the following components of Units I-IV
 - o Soft Skills, Value Orientation

Section B (4 x 15 marks = 60 marks)

Qs 7-10 will have internal choice. Students can answer either A or B.

- Q 7 A & B to be based on the following component of Unit I

 Short fiction
- Q 8 A & B to be based on the following component of Unit II
 Prose
- Q 9 A & B to be based on the following component of Unit III
 Poetry
- Q 10 A & B to be based on the following component of Unit IV

 Drama

Chairperson Board of Studies (UG & PG) Department of English Osmania University HYDERABAD-500 007.



Course Structure under the Revised CBCS (with effect from AY 2019-20)

Subject: Optional English

Optional	I Sem	II Sem	III Sem	IV Sem	V Sem	VI Sem	Credits
English (Core)	Introduction to English Language and Literature (5 Credits)	English Poetry (5 Credits)	English Drama (5 Credits)	English Fiction (5 Credits)			20
English Discipline Specific Elective (DSE)					A) Modern Indian Literatures (5 Credits) B) Women's Writing (5 Credits)	A) American Literature (5 Credits) Contemporary World Literature (5 Credits)	10
English Generic Elective (GE)					English for Academic and Professional Purposes (4 Credits)	() Creans)	4
English Project / Paper						Project / Literary Criticism and Theory (4 Credits)	4
					Total Credits		38

Chairperson Chairperson Board of Studies (116, 8, PG) Department of Fractien Operation (10) Fractien HYDI house to for rot.



Subject: Optional English

Semester I

Paper I: Introduction to English Language and Literature

(Core)

5 Hours of teaching per week

5 Credits

Unit I: History of the English Language

a) Origin and descent of the English language

b) Features of Old English

c) Features of Middle English

d) Features of Modern English

Unit II: Structure of the English Language

a) Processes of Word Formation

b) Processes of Change of Meaning

c) Sentence Structure I: Simple and Compound sentences and their constituents

d) Sentence Structure II: Complex sentence and its constituents

Unit III: Figures of Speech

a) Euphemismb) Hyperbolec) Ironyd) Metaphore) Metonymy

Unit IV: Elements of Literature

a) Atmosphereb) Characterc) Imageryd) Narrative techniquee) Plot

Unit V: Literary Movements

- a) Renaissance and Reformation b) Neo-Classicism
- c) Romanticism
- d) Pre-Raphaelitism
- e) Modernism

- f) Oxymoron g) Paradox h) Personification i) Simile j) Synecdoche
- f) Point of view g) Setting h) Story i) Symbolism j) Tone

Chaipperson Board of Studies (J.G. & PG) Department of Vachsh Ormania University HYDERABAD Fee 007.

Suggested Reading

Abrams, MH. A Glossary of Literary Terms. Wadsworth, 1957.
Baugh, A.C., and Thomas Cable. A History of the English Language. Routledge, 2002.
Boulton, Marjorie. The Anatomy of Poetry. Routledge and Kegan Paul, 1953.
---. The Anatomy of Drama. Routledge and Kegan Paul, 1960.
Bryson, Bill. The Mother Tongue: English and how it got that way. Avon Books, 1991.
Crystal, David. The Stories of English. Penguin, 2005.
Cuddon, J.A. A Dictionary of Literary Terms. Viva Books, 1998.
Daiches, David. A Critical History of English Literature. Secker & Warburg, 1968.
Gray, Martin. A Dictionary of Literary Terms. Pearson, 2008.
Hudson, WH. An Introduction to the Study of Literature. Rupa, 2015.
Jespersen, O. Growth and Structure of the English Language. Blackwell, 1991.
Kreutzer, James. Elements of Poetry. Macmillan, 1971.
Lemon, Lee T. A Glossary for the Study of English. OUP, 1974.
Seturaman, VS, et al. Ed. Practical Criticism. Macmillan, 2000.
Wood, F. T. An Outline History of the English Language. Macmillan, 2000.

Semester II Paper II: English Poetry (Core)

5 Credits

5 Hours of teaching per week

Unit I: Forms of Poetry

a) Ballad
b) Dramatic monologue
c) Elegy
d) Epic
e) Ode
f) Sonnet

Unit II: 16th - 17th Century Poetry Edmund Spenser

John Milton John Donne

Unit III: 17th - 18th Century Poetry Alexander Pope Thomas Gray William Blake

Unit IV: 18th - 19th Century Poetry

William Wordsworth John Keats Robert Browning "One day I wrote her name upon the strand" (Sonnet 75) Lycidas "The Anniversary"

"Ode on Solitude" "Hymn to Adversity" "London"

"Three Years She Grew" "Ode to a Nightingale" "My Last Duchess"

Chairperson Board of Studies (U/S & PG) Department of Studies Osmania University HYDERABAD-500 (07.

Unit V: 19th - 20th Century Poetry

WB Yeats TS Eliot Philip Larkin "The Second Coming" "Love Song of Alfred J Prufrock" "Toads"

Suggested Reading

Boulton, Marjorie. The Anatomy of Poetry. Routledge and Kegan Paul, 1953.
Childs, Peter. Modernism. New Critical Idiom Series. Routledge, 2003.
Day, Aidan. Romanticism. New Critical Idiom Series. Routledge, 2003.
Cox, CB and AE Dyson. Practical Criticism of Poetry. Hodder, 1965.
Daiches, David. A Critical History of English Literature. Allied Books, 1980.
Eagleton, Terry. How to Read a Poem. Blackwell, 2007.
Fenton, James. An Introduction to English Poetry. Penguin, 2003.
Ferguson, Margaret et al. Ed. The Norton Anthology of Poetry. WW Norton, 2005.
Gardner, Helen. Ed. Metaphysical Poets. Penguin, 1957.
Kreutzer, James. Elements of Poetry. Macmillan, 1971.
O Neill, Michael. Ed. The Cambridge History of English Poetry. CUP, 2010.
Padel, Ruth. 52 Ways of Looking at a Poem. Vintage, 2004.
Seturaman, VS, et al. Ed. Practical Criticism. Macmillan, 2000.

Testing Pattern in the Revised CBCS

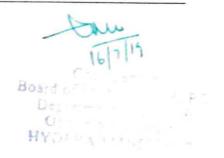
(With effect from AY 2019-20)

Subject: Optional English

Semesters I & II

- I Internal Assessment: 20 marks
- II End-Semester Exam: 80 marks
 - Section I: 8 short answer Qs to be set. 5 to be answered. 5 x 4 marks each = 20 marks
 - Section II: 5 long answer Qs with internal choice to be set.
 5 x 12 marks each = 60 marks

Note: Questions should cover all units. In Section I, Q 1 to be based on Unit I, Q 2 on Unit II and so on. In Section II, Q 9 A & B to be based on Unit I, Q 10 A & B to be based on Unit II and so on.



W.e.f. AY 2019-20



Department of English Osmania University

Reorganized CBCS (with effect from AY 2019-20)

Subject: Optional English

Semester I (Core) Question Paper Pattern

Course Title: Introduction to English Language and Literature

Time: 3 hrs

Max Marks: 80

Section A (5 x 4 marks = 20 marks)

8 questions to be set. Any 5 to be answered.

Q 1 to be based on the components of Unit I

Q 2 to be based on the components of Unit II

Q 3 to be based on the components of Unit II

Q 4 to be based on the components of Unit IV

Q 5 to be based on the components of Unit V

Qs 6, 7, 8 to be based on the components of Units I-V

Section **B**

$(5 \times 12 \text{ marks} = 60 \text{ marks})$

(Qs 9-13 will have internal choice. Students can answer either A or B)

Q 9 A & B to be based on the components of Unit I

Q 10 A & B to be based on the components of Unit II

Q 11 A & B to be based on the components of Unit III

- 11 A should test <u>two</u> figures of speech
- 11 B should test two other figures of speech

Q 12 A & B to be based on the components of Unit IV

- 12 A should test two elements of literature
- 12 B should test two other elements of literature

Q 13 A & B to be based on the components of Unit V

Chairperson Board of Studies (UD & PG) Department of Provint Osmania Dataratio HYDERABAD-200 007.

W.e.f. AY 2019-20



Department of English Osmania University

Reorganized CBCS (with effect from AY 2019-20)

Subject: Optional English

Semester II (Core) Question Paper Pattern

Course Title: English Poetry

Time: 3 hrs

Max Marks: 80

Section A (5 x 4 marks = 20 marks)

Q 1 to be based on the topics in Unit I Q 2 to be based on the texts in Unit II Q 3 to be based on the texts in Unit III Q 4 to be based on the texts in Unit IV Q 5 to be based on the texts in Unit V Qs 6, 7, 8 are to be based on the <u>texts in Units II-V</u>

Section B (5 x 12 marks = 60 marks)

(Qs 9-13 will have internal choice. Students can answer either A or B)

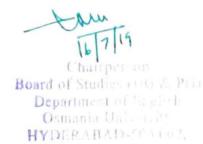
Q9A & B to be based on the topics in Unit I

- 9 A should test two forms of poetry
- 9 B should test two other forms of poetry
- Q 10 A & B to be based on the texts in Unit II

Q 11 A & B to be based on the texts in Unit III

Q 12 A & B to be based on the texts in Unit IV

Q 13 A & B to be based on the texts in Unit V



Course Code	Course Title					Core / Elective	
HS201EG	Effective Technical Communication in English					Humanities and Social Sciences	
Prerequisite	Contact Hours per Week Prerequisite			CIE	SEE	Credits	
	L	Т	D	Р			
-	3	-	-	-	30	70	3

Course Objectives

To expose the students to:

- ➢ features of technical communication
- ➢ types of professional correspondence
- techniques of report writing
- basics of manual writing
- aspects of data transfer and presentations.

Course Outcome

On successful completion of the course, the students would be able to handle technical communication effectively, having acquired adequate skills of technical writing and technical presentations.

UNIT I

Definition and Features of Technical Communication

- Definition and features of technical communication (precision, relevance, format, style, use of visual aids)
- Differences between general writing and technical writing
- Types of technical communication (oral and written)

UNIT II

Technical Writing-I (Official Correspondence)

- Emails
- IOM
- Business letters
- Business proposals

UNIT III

Technical Writing- II (Reports)

- Types of technical reports
- Feasibility report
- Project report
- Evaluation report

UNIT IV

Technical Writing- III (Manuals)

- Types of manuals
- User manual
- Product manual
- Operations manual

UNIT V

Information Transfer and Presentations

- Non-verbal (bar diagram, flow chart, pie chart, tree diagram) to verbal (writing)
- Verbal (written) to non-verbal
- Important aspects of oral and visual presentations

Suggested reading

- 1. Raman, Meenakshi & Sharma, Sangeeta. (2015). *Technical communication: Principles and practice* (3rd ed.). New Delhi, OUP.
- 2. Rizvi, Ashraf, M. (2017). *Effective technical communication* (2nd ed.). New Delhi, Tata McGraw Hill Education.
- 3. Sharma, R. C., & Mohan, Krishna. (2017). *Business Correspondence and Report Writing: A practical approach to business & technical communication* (4th ed.). New Delhi, Tata McGraw Hill Education.
- 4. Tyagi, Kavita & Misra, Padma. (2011). *Advanced technical communication*. New Delhi, PHI Learning.
- 5. Jungk, Dale. (2004). *Applied writing for technicians*. New York, McGraw-Hill Higher Education