



Osmania University  
M. E. (Semester I)

Course Code	Course Title					Core / Elective	
	English for Academic and Research Writing					Humanities and Social Sciences	
Prerequisite	Contact Hours per Week				CIE	SEE	Credits
	L	T	D	P			
NIL	2				30	70	0 (audit course)

**Course Objectives:**

- To learn the Features of Academic Writing
- To write Essays, Reports, Reviews, Abstracts and Proposals
- To demonstrate Academic Writing Skills
- To analyse the Research Process
- To apply appropriate structure to a Research Document

**Course Outcomes:** At the end of the course, the student should be able to

- learn the Features, Tone, Style, and Ethics pertaining to Academic Writing
- write Essays, Reports, Reviews, Abstracts and Proposals
- demonstrate Academic Writing Skills such as Paraphrasing, Summarizing, Quoting, Rewriting and Expansion
- analyse the Research Process from Selection of Topic, Formulation of Hypothesis, Collection, Analysis, Interpretation and Presentation of Data
- apply appropriate structure to a Research Document, such as selection of Title, writing the Abstract, Introduction, Literature Survey, Methodology, Discussion, Findings/Results, Conclusion and Documenting Sources (IEEE style)

**Unit I: Features of Academic Writing**

**Language:** Clear, Correct, Concise, Inclusive; **Tone:** Formal, Objective, Cautious;

**Style:** Appropriate, Accurate, Organized; **Ethics:** Honesty, Integrity, Responsibility, Accountability

**Unit II: Kinds of Academic Writing**

Essays, Reports, Reviews, Abstracts, Proposals

**Unit III: Academic Writing Skills**

Paraphrasing; Summarizing; Quoting; Rewriting; Expansion

*[Signature]*  
6/9/19  
**Chairperson**  
**Board of Studies (UG & PG)**  
Department of English  
Osmania University  
HYDERABAD-500 007.

**Unit IV: Research Process**

Selection of Topic, Formulation of Hypothesis, Collection of Data, Analysis of Data, Interpretation of Data, Presentation of Data

**Unit V: Structure of a Research Document**

Title, Abstract, Introduction, Literature Survey, Methodology, Discussion, Findings/Results, Conclusion, Documenting Sources (IEEE style)

**Suggested Reading**

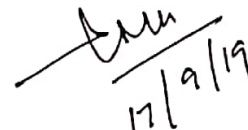
Bailey, S. (2014). *Academic writing: A handbook for international students*. Routledge.

Gillett, A., Hammond, A., & Martala, M. (2009). *Inside track: Successful academic writing*. Essex: Pearson Education Limited.

Griffin, G. (2006). *Research methods for English studies*. Edinburgh: Edinburgh University Press.

Silyn-Roberts, Heather. (2013). *Writing for Science and Engineering: Papers, Presentations and Reports* (2<sup>nd</sup> ed.). Elsevier.

Lipson, Charles (2011). *Cite right: A quick guide to citation styles; MLA, APA, Chicago, the sciences, professions, and more* (2<sup>nd</sup> ed.). Chicago[u.a.]: University of Chicago Press.

  
17/9/19

Chairperson  
Board of Studies (UG & PG)  
Department of English  
Osmania University  
HYDERABAD-500 007.