



## Notification for Recruitment of Interns at Osmania Technology Business Incubator

### 1. Eligibility:

- Qualification – MBA / M. Tech / M. Pharm / Any other Master / Bachelor Degree (Final year / pre-final year Pursuing students can also apply)
- Excellent Communication and Presentation Skills
- Knowledge of working on MS-Office and other tools

### 2. Desirable Trait:

- Should have inclination to work in Technology Business Incubator

### 3. Time Period:

- Duration of 1 month
- Monday to Saturday from 10:00 am to 5:00 pm

### 4. Emoluments:

- There will be no stipend or incentives
- TA / DA or any allowances are not provided
- Candidate has to make own arrangements for food & transport

### 5. Certificate:

- Experience Certificate shall be provided to the candidate by Osmania Technology Business Incubator on successful completion of internship

### 6. Interns Roles and Responsibilities:

- Provide administrative support
- Support start-up operation
- Contribute to marketing and communication
- Conduct event management
- Assist in social media engagement and content writing

### 7. Regulations:

- Incubator holds the right to recruit / cancel / discontinue the internship at any point of time in case the candidate is found to be dissatisfactory
- Interns have to sign a Confidential Disclosure Agreement (CDA) and should adhere in not disseminating information / data of Osmania Technology Business Incubator.
- Interns have to bring their own laptop during their internship period.

Resumes should be sent to [director.thi@osmania.ac.in](mailto:director.thi@osmania.ac.in)  
(last date to submit is 10<sup>th</sup> August 2023)



  
Prof. E. Vidya Sagar  
Director, Osmania TBI

INCHARGE DIRECTOR  
OSMANIA TECHNOLOGY BUSINESS INCUBATOR  
Osmania University, Hyderabad-500 007.