



## HUMAN CAPITAL DEVELOPMENT CENTRE. OU

### PLACEMENT NOTICE

Ltr No/HCDC/PLCNT/ 34

Dt: October 28, 2022

Opportunities for UG and PG students of all streams at TutorootTechnologies  
for 2020/2021/2022 and 2023 batches

Last date to register: November 6, 2022



#### About Tutoroot

Tutoroot is one of the leading Edu-tech Company. Tutoroot is a learning platform which provides best mentoring program. They provide live classes from 8-12<sup>th</sup> grade Students and competitive exams like JEE mains and advance, NEET and personalized mentoring. Giving Students live class and provide recording of past classes which helps students to recall. For more information please check [www.tutoroot.com](http://www.tutoroot.com)

**Job Position:** Subject Matter Expert (SME)

**Job Description:** SME, who will support faculty in content development and design to ultimately be used by students.

**Subject:** Mathematics, Physics, Chemistry, Biology

**Roles and Responsibilities:**

1. Content development: To develop, high-quality, original content for the given subject according to the grade
2. Review of content: This will include reviewing the content created by other SMEs and guiding them to prepare the content of the highest quality
3. Ensuring strict adherence to the existing process and looking for ways of improving it
4. Meeting deadlines/targets under all circumstances
5. Should be a team player

**Languages:** Proficiency in English, Telugu (Good to have), Hindi (Good to have)

## Should Have

- Good knowledge of the subject is a must
- Good MS office knowledge
- Aware of Plagiarism

## Education

UG: B.Sc. (Math's, Physics, Chemistry, Biology)

PG: M.Sc. (Math's, Physics, Chemistry, Biology)

Job Location: Madhapur, Hyderabad

## CTC offered:

- UG: INR 3lakhs per annum CTC
- PG: INR 4lakhs per annum CTC

## Hiring Process:

- Pre-placement Talk
- Aptitude, Subject Test and Essay Writing after Pre-Placement Talk
- Shortlist of Selected Candidates for Personal Interview
- Personal Interview (Technical, General & HR)
- Offer Letter & Acceptance of Offer Letter immediately after the interview
- Onboarding

## How to apply?

<https://forms.gle/y7jXwRXWz5DTPVNW9>

## 2. Job Position: Content Copy Writer

Job Description: A Content Copywriter for creating curriculum and content for Subjects (Math, Physics, Chemistry, Biology), which will be consumed by teachers and students. Your words will inform and engage target audiences. An ideal candidate is a team-spirited, skilled, and imaginative writer with an eye for detail. If you can grasp project requirements quickly and offer valuable insight.

## Roles and Responsibilities:

- To identify, evaluate and understand the various prerequisites and learning objectives required for a given subject topic.
- To visualize and outline the best academic flow for the concept to be taught.
- To conduct research relating to the concepts to be taught to students to make the concepts being taught, of the highest possible quality by referring to various sources like recommended textbooks, research papers, trusted websites, etc.
- To be able to suggest creative and simple ways to introduce complex concepts to students

## Desired Profile

- Must have a creative bent of mind.☑
- Good conceptual understanding of the subject is a must

Languages: Proficiency in English, Telugu (Good to have), Hindi (Good to have)

Education:

Graduation is a must and post-Graduation is an added advantage.

Students from Mass Communication & Journalism would be preferred.

Experience:

- Freshers or experienced both are preferred

Job Location: Madhapur, Hyderabad

CTC offered:

INR 3 lakhs per annum CTC

Hiring Process:

- Pre-placement Talk
- Aptitude, Subject and Essay Writing Test after Pre-Placement Talk
- Shortlist of Selected Candidates for Personal Interview
- Personal Interview (Technical, General & HR)
- Offer Letter & Acceptance of Offer Letter immediately after the interview
- Onboarding

How to apply?

<https://forms.gle/G5aSLiwoRD4UBtj89>

### 3. Job Position: Video Presenter

Job Description: A Video Presenter with excellent communication skills to join us. You should be able to present on various topics, able to plan and develop scripts as per the requirements. The Subjects the Video Presenter would be presenting would be in Math, Physics, Chemistry and Biology

Roles and Responsibilities:

- Prepare and present the script in Math, Physics, Chemistry and Biology in a manner that is professional, engaging, entertaining, and readily understandable by a non-specialist audience, making complex issues easy for learning.
- Interpret serious or comic roles by speech, gesture, and body movement.

- Contribute to the creative treatment and be involved in the production.
- Improve performance based on feedback
- Collaborate with other presenters as part of an ensemble.
- Provide clear treatments and proposals in the narrative, ensuring consistency of content, quality, and style.
- Giving voice-overs as per video requirements.
- Attend meetings to prepare and modify scripts and help Directors form the structure of each video
- Flexible to do anything according to the production needs and the requirements of the Director

Languages: Proficiency in English, Telugu (Good to have), Hindi (Good to have)

Education: Graduation is must and Post-Graduation is an added advantage

Job Location: Madhapur, Hyderabad

CTC offered: INR 3 lakhs per annum CTC

Hiring Process:

- Pre-placement Talk
- Aptitude, Subject and Essay Writing Test after Pre-Placement Talk
- Shortlist of Selected Candidates for Personal Interview
- Personal Interview (Technical, General & HR)
- Offer Letter & Acceptance of Offer Letter immediately after the interview
- Onboarding

How to apply?

<https://forms.gle/7qttepB2t4Uvb7e66>

#### 4. Job Position: Video Editor

Job Description: A creative Video Editor to join team and will be responsible for capturing, editing, and producing photos and videos for internal and external purposes. As video has become the best way for communicating company's messages on online platforms.

#### Roles and Responsibilities

- Creative and Technical Photo & Video editing skills
- Understanding the concepts, following the scripts, and creating videos of the desired quality by editing the given video footages working along with the production team.
- Hands on- thorough software skills on Adobe premiere pro, Adobe after effects and Adobe Photoshop
- Adaptable quick learner of any new emerging tools useful for producing high quality videos

## Desired skill set

- Vocational qualification
- Technical Skills in Video Software

Languages: Proficiency in English, Telugu (Good to have), Hindi (Good to have)

Education: Graduation is a must and Post-Graduation is an added advantage.

Students from Mass Communication & Journalism would be preferred.

## Experience:

- Freshers and experienced both are preferred

Job Location: Madhapur, Hyderabad

CTC offered: INR 3 lakhs per annum CTC

## Hiring Process:

- Pre-placement Talk
- Aptitude Test after Pre-Placement Talk
- Shortlist of Selected Candidates for Personal Interview
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How to apply?

<https://forms.gle/6yHX5WuZzazC4ULV7>

Sd/-

DIRECTOR

