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CIRCULAR

It is proposed to print the **University Informatica & Executive Diary for the year 2023** with the names of all the Faculty Members of respective Departments of Osmania University. To enable this, I request you to send the list of **Faculty Members and Administrative Officers** of your Department/College indicating their **designations and residential telephone numbers (Cell Phone numbers of Administrative Officers only) & Email IDs on or before 20-11-2022.**

All the Principals of Colleges and Directors of Centres are requested to collect the above information and submit a **Hard Copy** and a **Soft Copy** to the **Deputy Registrar (Administration) O.U.** by 20-11-2022 for further processing.

Only information furnished by **20-11-2022** will figure in the diary.

Looking forward to your cooperation.


DIRECTOR

Copy to:-

- 1) The Secretary to Vice-Chancellor, O.U.
- 2) The P.A. to Registrar, O.U.
- 3) All the Principals of the University Colleges.
- 4) All the Heads of Departments.
- 5) The D.R. (Academic), O.U.
- 6) The D.R. (Administration), O.U.
- 7) The Director, Infrastructure, request to put on Internet.

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