



(An initiative of OU Idea Labs Foundation)

## RECRUITMENT NOTIFICATION

Osmania Technology Business Incubator (OTBI), an initiative of OU Idea Labs Foundation is looking to hire highly energetic professionals for some key roles.

- 1) **Chief Executive Officer (CEO)**, who shall be primarily responsible for leading the incubator operations. He / She will be the prime interface for entrepreneurs and responsible for managing the operations, planning, marketing, and development of the Osmania Technology Business Incubator.

Education Qualifications and experience requirement:

- i. Masters in Business Administration (Human Resource/Marketing/Finance) with 55% or above marks obtained.
  - ii. > 7 years experience required in the field of Incubation/Acceleration/Entrepreneurship related activities.
- 2) **Manager – Incubator** – He / She shall ensure adequate support to the Incubates and enable them. He / She will be primarily responsible to drive and oversee OTBI's Cohort Program; manage processes transforming incubates to enterprises.

Education Qualifications and experience requirement:

- i. Masters in Business Administration (Human Resource/Marketing/Finance) or any other master degree with 55% or above marks obtained.
  - ii. With minimum 2 years experience required in incubation ecosystem.
- 3) **Community Manager** – He / She is expected to collaborate with other stakeholders in the value chain to enhance the success ratio of Incubates of OTBI; coordinate entrepreneurial events, conduct competitive events, and attract new entrepreneurs from different segments.

Education Qualifications and experience requirement:

- i. Masters in Business Administration (Human Resource/Marketing/Finance) with 55% or above marks obtained.
- ii. With minimum 2 years experience required in incubation ecosystem.

**Desirable: Persons with experience in Incubator or in the field of Entrepreneurship activities will be preferred.**

Applicants for ALL positions should mandatorily have the below skills:

- Should have excellent communication and writing skills in English.
- Very organized, reliable and excellent interpersonal skills.
- Passionate about technology and the way today's entrepreneurs are shaping the future.
- Excited about what we do and eager to learn the incubation business quickly.
- Highly focused attention to detail and ability to multi-task in a high-paced environment.
- Ability to undertake projects and produce quality and timely results.
- Strong skills in Microsoft Suite (Word, Excel, Outlook, PowerPoint) programs and Google apps.

Compensation shall be commensurate with the skills, experience, and attractive for the right candidate. Interested professionals may send resume to [director.tbi@osmania.ac.in](mailto:director.tbi@osmania.ac.in) by mentioning the POSITION applied in the SUBJECT LINE.

**LAST DATE FOR THE APPLICATION IS 20<sup>TH</sup> JANUARY, 2022**

No: OUILF/ RecruitAdvt No. 1/ 2021-22

Date: 28-12-2021



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