



**OSMANIA UNIVERSITY
HYDERABAD - 500 007**

No.MR: 207/132/2021/Adm.I-1.

Date: 27.07.2021.

To

All the Principals of the Campus & Constituent Colleges, O.U.
All the Administrative Officers, O.U.

Sub: OSMANIA UNIVERSITY- Demo on E-office - Request to depute two employees from each office not below the rank of Superintendent - Reg.

Ref: Note file dated 26.07.2021 received from the Nodal Officer Statistical Cell, Osmania University

Sir / Madam,

The Department of ITE & C, Government of Telangana is presenting a demo on E-office, Suite application to the University officials. In this connection, this is to request to depute two employees from each office not below the rank of Superintendent for attending the demo on E-office at 2:30 pm on 29th July, 2021 in the Senate Hall of Administrative Building, Osmania University, Hyderabad.

Yours sincerely,

REGISTRAR

Copy to:

1. The Public Relations Officer, O.U.
2. P.A. to the Vice-Chancellor/ Registrar / the Officer on Special Duty to VC, O.U.