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Director



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DEPARTMENT OF PUBLICATIONS & PRESS
OSMANIA UNIVERSITY
HYDERABAD - 500 007.

No. 925 /ESH /Press/OU/2020

Dated: 05-12-2020

To
All The Principals/Administrative Officers,
Osmania University,
Hyderabad

Sub:- Dept. of Publications & Press, O.U. - supply of Executive Diaries, Informatica and Calendars for the year 2021 - Reg.

Sir,

This is to inform you that the Dept. of Publications & Press, O.U. will supply University Executive Diaries, Informatica & Calendars for the year 2021.

The prices of these items are as follows:

- 1) Informatica - @ Rs.50/- each
(it contains only Official Phone numbers, College List and Some loose sheets)
- 2) Calendar - @ Rs. 60/- each
- 3) Executive Diary - @Rs. 300/- each
- 4) Name printing - @Rs. 25/-each

To avoid last minute inconvenience, you are requested to send your requisition at the earliest along with Cash/Cheque duly crossed for the required amount in favour of "The Director, Dept. of Publications & Press, O.U."

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Blind
9.12.2020

Yours sincerely,

Stevenson
Director

Copy to:-

- 1) All the Administrative Officers, O.U.
- ✓ 2) The Director, Infrastructure, O.U. with a request to place the Circular on O.U. Website