

DAR FINANCE  
Y No. 653

Direct/Infra

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**DEPARTMENT OF PUBLICATIONS & PRESS**  
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**CIRCULAR**

It is proposed to print the **Informatica** for the year 2021 with the names of all the Faculty Members of respective Departments of Osmania University. To enable this, I request you to send the list of **Faculty Members and Administrative Officers** of your Department/College indicating their **designations and Residential telephone numbers (Cell Phone numbers of Administrative Officers only) & Email IDs on or before 25-11-2020** to the Dy. Registrar, (Administration), O.U.

All the Principals of Colleges and Directors of Centre are requested to collect the above information and submit a **Hard Copy** and a **Soft Copy** to the **Deputy Registrar (Administration) O.U.** for further processing. **Please note** that the Information should be sent to the Dy. Registrar, **Administration and not to the Director, O.U. Press.**

Information furnished by **25-11-2020** will figure in the Informatica.

Looking forward to your cooperation.

*Stevenson*

**DIRECTOR**  
**Director**

**Dept. of Publications, Press, O.U.**

*Abb*

*9.11.2020*

Copy to:-

- 1) The Secretary to Vice-Chancellor, O.U.
- 2) The P.A. to Registrar, O.U.
- 3) All the Principals of the University Colleges.
- 4) All the Heads of Departments.
- 5) The D.R. (Academic), O.U.
- 6) The D.R. (Administration), O.U.
- ✓ 7) The Director, Infrastructure, request to put on Internet.