



OSMANIA UNIVERSITY
HYDERABAD-500 007.

No. 229 /Pre-Audit/2019-2020

Date 13-06-2019

C I R C U L A R

Sub:- Establishment – Osmania University, – Introducing the system of payment of Remuneration to the Assistant Professors and Non-Teaching (Contract) employees working in the University through "On line System and uploading monthly attendance in the website link – Regarding.

The remuneration to the Assistant Professors and Non-Teaching Staff working on contract basis in the University Campus, Constituent, District P.G. Colleges and various Administrative Offices of O.U. are being reimbursed to the Principals of the Colleges on submission of the bills to the Joint Registrar (Accounts) by the concerned College Principals after making payment at their end. Now, the University has decided to introduce the system of payment of Remuneration to the Assistant Professors and Non-Teaching Staff working on contract basis in the University Campus, Constituent, District P.G. Colleges and various Administrative Offices of O.U. only on uploading the monthly Attendance provided in the Website Link (<http://14.139.82.34/OUEmpApp/>) and submission of bills alongwith, "On line" payment details of the staff to the Joint Registrar (Accounts), O.U. with effect from June 2019.

In this connection, the Principals of University Campus Constituent, District P.G. Colleges and various Administrative Offices, O.U. are requested to upload the monthly Attendance of the Assistant Professors and Non-Teaching Staff working on contract basis at their end, which is provided in the Link (<http://14.139.82.34/OUEmpApp/>) in addition to submission of Hard copies of Attendance statements along with the copy of Bills (Hard & Soft copies) to the Joint Registrar (Accounts), O.U. well in advance by 2nd of every month in order to arrange payment through "On line" system. Further, the module of monthly attendance is provided in the website link (<http://14.139.82.34/OUEmpApp/>). You are requested to contact the Nodal Officer, Statistical Cell, Administrative Building, Registrar's Office, O.U. for providing I.D. Number. and Password to utilise the module.

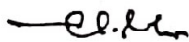
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15/6/19

Hence, all the Principals of Campus, Constituent, District P.G. Colleges and various Administrative Offices, O.U. are directed to upload the monthly attendance of Assistant Professors and Non-Teaching Staff on contract basis in the website link provided along with the bill (Hard copy and Soft copy), in order to make payment of Remuneration with effect from the month of June, 2019, payable on or after 1st July 2019.

This may be treated as **"Most Urgent"**


REGISTRAR

To

- 1) The Principal _____
- 2) The Dean _____
- 3) The Head, Dept. of _____
- 4) The Director _____
- 5) The Nodal Officer, Statistical Cell, Administrative Building, Osmania University,
Hyderabad, with a request to provide I.D. Numbers. and Passwords

Email : nodalofficer@osmania.ac.in

Phone No.: 040 – 27682482

040 – 27071067

To ✓
The Director,
Infrastructure,
Osmania University.