



OSMANIA UNIVERSITY
HYDERABAD - 500 007

No: 62A D/2016/Acad.III.

Date: 14 -06-2016.

To
All the Principals of Constituent and Affiliated
(Both Government and Private) Degree Colleges
Under the jurisdiction of **OSMANIA UNIVERSITY.**

Sub:- ADMISSIONS - Admission on Transfer of students into II
and III year of Undergraduate Courses during the academic
year 2016-2017 - Instructions - Issued.

Sir/Madam,

The Degree Colleges are re-opened after summer vacation on 1st June, 2016 for the academic year 2016-2017 and II and III year classes are also commencing from 9th June' 2016. Candidates who have completed their I or II year degree courses in the Colleges under the Jurisdiction of Osmania University as well as from other Universities would be applying for transfer into II and III year in Degree Colleges of O.U., due to several reasons.

The University has formulated the guidelines for regulating the Admission on Transfer of the above categories of students into the Colleges under the Jurisdiction of Osmania University, which are furnished below:-

(A) FROM ONE COLLEGE TO THE OTHER COLLEGE WITHIN THE JURISDICTION OF OSMANIA UNIVERSITY:-

1. **TRANSFERS ARE NOT PERMISSIBLE** in the following cases:
 - a. TRANSFERS INTO FIRST YEAR DEGREE COURSE.
 - b. TRANSFERS FROM ONE COLLEGE TO ANOTHER COLLEGE WITHIN THE TWIN CITIES (HYDERABAD AND SECUNDERABAD)
 - c. TRANSFERS FROM DISTANCE EDUCATION MODE TO REGULAR COLLEGES.
2. Transfers are permitted only into II/III year of Degree Course (with due consent of principals concerned and subject to availability of seats) with the prior approval of the University from one District to another District OR from District to City or vice-versa under the jurisdiction of OU and within Ranga Reddy and Medak Districts only, if the distance from one college to another college in which the candidate is seeking admission is more than 30 kilometers. Candidates shall be admitted on transfer to the same course / combination / Medium which they have studied in 1st/ 2nd year degree course at the parent College. **Change of Group/Combination / Optional / Medium is not permissible.**
3. **Admission on transfer shall not be made by the principals directly without the prior approval of the University.**
4. Candidates are required to pay Rs.1000/- (Rupees one thousand only) towards transfer fees payable through D.D. drawn in favour of Registrar, Osmania University from Nationalized Banks only.

5. Transfer applications **shall not be** entertained without the following:

- i) Consent of the Principals concerned
- ii) Xerox copies of the Memorandum of Marks of I / II year Degree course.
- iii) Demand Draft for Rs.1000/- in favour of 'Registrar, Osmania University.'
- iv) **Copy of the Affiliation orders** of the college in which the candidate is seeking admission on transfer.

(Note: Before giving the consent, the Principal of the College into which the candidate is seeking admission on transfer should ensure that the Course/Combination/Medium of instruction pursued by the student in the parent college is also available in their institution)

6. Transfer Applications received after the last date prescribed shall NOT be entertained.

NOTE:- THE UNIVERSITY RESERVES THE RIGHT TO CANCEL ADMISSION OF THE CANDIDATE AT ANY STAGE AS AND WHEN DETECTED THAT THE ADMISSION ON TRANSFER IS AGAINST THE RULES.

(B) FOR TRANSFER OF STUDENTS INTO 2nd/3rd YEAR DEGREE COURSES FROM OTHER UNIVERSITIES:

2. TRANSFERS ARE **NOT PERMISSIBLE** IN THE **1st YEAR** OF THE DEGREE COURSE.

3. Transfers into 2nd / 3rd year of B.A./ B.Com /BBA / B.Sc courses from other Universities will be considered subject to the following conditions:

- a. The degree course and the University in which the candidate is pursuing his/her studies should have been recognized by the Osmania University.
- b. At least 2/3rd of syllabus of the 1st/2nd year subjects studied by the candidate at the parent University should be equivalent with the syllabus of Osmania University. Candidates, should have completely passed the 1st / 2nd year examination at the parent University OR they should be eligible for promotion to 2nd/3rd year degree course as per rules and regulations of Osmania University viz., should have passed at least 50% of the subjects/papers.
- c. Candidates shall be admitted on transfer at Osmania University to the same Course/Combination/Medium which they have studied in 1st/ 2nd year degree course at the parent University. However, if any Subject or Combination studied by the candidate is not available at O.U., the candidate may be considered for admission by changing such Subject or Combination by appearing all the papers of I / II year of such Subject or Combination at OU.
- d. Candidates may be granted exemption from appearing and passing in such of those papers which are found equivalent and which they have passed at the parent University.
- e. (i) Candidates are required to appear and pass the papers of 1st/2nd year (both Theory and/ Practicals as the case may be) by securing a minimum of 36% of pass marks as per OU requirement. Those candidates who have secured less than 36% marks but declared passed as per the parent University rules, are required to appear in those papers from OU and secure a minimum of 36% marks for considering them as Pass as per OU rules for award of degree by Osmania University. These papers will not be counted as backlog papers for purpose of promotion to next higher class.