**Osmania University**

**Annual Quality Assurance Report (AQAR) of the IQAC**

**2023-2024(July 01, 2023 to June 30.2024)**

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| **2.3.5**  **QlM** | **DDE’s Mechanism to provide academic counseling support and**  **Academic counselling sessions conducted**  An Institutional mechanism is in place to provide academic counselling support to learners enrolled in different programs including strategies for learner participation and engagement as well as development of required competencies and skills; Regular conduct of academic counselling sessions (for theory and practical courses) at Learner Support Centres under each Regional Centre.  Write description in maximum of 500 words  **Provide web-link to**   * Schedules of different counseling activities * Report of academic Counseling sessions * Monitoring reports of LSCs * Payment vouchers to be producted Learner Support Centres under each Regional Centre year wise * Reports on counselling sessions from RCs / LSCs / Finance division.   Any other relevant information |

PGRRCDE – Questions for the Academic Year 2023-2024

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| **2.5.4**  **QlM** | ***Formative Assessment procedures at DDE***  Standard Operating Procedures employed for continuous (internal) assessment followed by the DDE  Write description in maximum of 500 words  **Provide web-link to**   * Policy documents on Evaluation Methodology of DDE * Any other relevant information |

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| **5.1.5**  **QlM** | ***Pre-admission Counselling Services, Online Admission and Related Activitiesat DDE***  Activities undertaken by DDE for providing pre-admission counselling services to prospective learners and induction of newly enrolled learners at DDE, The status and process of online admission including payment of fees at DDE  Write description in maximum of 500 words |
| **5.1.6**  **QlM** | ***Dispatch of Study Material to Learners by DDE***  Strategy followed by DDE for dispatch of study material to learners  Write description in maximum of 200 words  **Provide web-link to**   * Material dispatch related activities at DDE * Any other relevant information |
| **5.1.8**  **Qnm** | **Addressing learners’ grievances –** The Institution has a transparent mechanism for timely redressal of learner grievances.  Percentage of grievances received at HQ and redressed during Academic year 2023-2024  5.1.8.1 Number of grievances received at HQ that are redressed year wise during the Academic year 2023-2024   |  |  | | --- | --- | | Year |  | | Number of grievances received at HQ |  |   **Upload the specific document as per description given below**   * Institutional data in the prescribed format (data template) * **Report of internal grievance redressal system submitted to concerned committee**   **Apart from the above:**  **Provide Links for any other relevant document to support the claim (if any)** |