



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE

(Academic Staff College)

Opp. Law College, Osmania University, Hyderabad - 500007. Telangana State

Phone Nos. 040-27098102, 27682346, 27070355 E-mail : hrdcou@gmail.com & asc_ou@yahoo.com

Prof. A. Bala Kishan

Prof. of Geography &
Director

Schedule for the Year 2016-2017

No	Orientation Programmes / Refresher / Short Term Courses	FROM	TO
A - Orientation Programmes			
1	83 rd Orientation Programme (All Disciplines)	6.06.2016	2.07.2016
2	84 th Orientation Programme (All Disciplines)	7.9.2016	6.10.2016
3	85 th Orientation Programme (All Disciplines)	2.11.2016	30.11.2016
4	86 th Orientation Programme (All Disciplines)	1.02.2017	28.02.2017
B – (i) Specific Refresher Courses			
5	Commerce and Management (Asst. Profs and Lecturers of Concerned Subjects)	12.07.2016	30.07.2016
6	English (Asst. Profs and Lecturers in English)	4.11.2016	25.11.2016
7	Library and Information Science (Asst. Profs, Lecturers, Librarians and Asst. Librarians)	8.09.2016	29.09.2016
(ii) Refresher Courses - Inter Disciplinary Courses / Multi Disciplinary			
8	Human Rights (ID) (All Disciplines)	4.01.2017	25.01.2017
9	Life Sciences (ID) (Biotechnology, Biochemistry, Botany, Environmental Sciences, Geography, Genetics, Microbiology, Zoology etc)	20.10.2016	9.11.2016
10	Material Sciences (ID) (Astronomy, Chemistry, Geography, Geology, Geo-Physics, Geo-Chemistry, Nanotechnology, Physics, etc)	3.08.2016	24.08.2016
11	Mathematical Sciences (ID) (Mathematics, Statistics and Computer Science)	7.12.2016	29.12.2016
12	Indian Literature (MD) (All Indian Languages)	15.06.2016	5.07.2016
(iii) Short Term and Other Courses (7 days)			
13	Biological Sciences (1 Week) (Botany, Bio-Chemistry, Environmental Sciences, Microbiology, Biotechnology, etc)	14.7.2016	21.7.2016
14	Media and Human Rights (1 Week) (All Disciplines)	3.06.2016	10.06.2016
15	Human Resources Development for Arts Teacher (1 Week) (Faculty from Arts Disciplines)	19.10.2016	26.10.2016
(iv) Mandatory and Additional Courses			
16	Teacher Educators (B.Ed. and Physical Education Disciplines)	4.08.2016	11.08.2016
17	Summer / Winter Refresher Course (All Disciplines)	5.12.2016	24.12.2016
18	Principals Meet (1 Day) (Principals, Vice Principals of Degree, PG Colleges and Universities)	15.12.2016	
19	Workshop for Academic Administrators (2 days) (Vice-Chancellors, Pro-Vice Chancellors, Registrars, Directors, Principals, Vice Principals, Deans, Heads, Chairperson BoS, Finance Officers, Student Welfare Officers, Controller of Exams, Addl. Controller of Exams, Wardens etc.)	30.08.2016	31.08.2016
20	Workshop for Scholars (3 days)	27.07.2016	29.07.2016

Note: The schedule is subject to change.

- ☐ The Courses will be conducted subject to the release of funds by the UGC, Delhi, and minimum 30 number of participants presence in each course;
- ☐ Candidates are advised to send their Application Forms (Duly forwarded by the concerned Principal) to **The Director, UGC-HRDC, Osmania University, Hyderabad -500007** at the earliest possible.
- ☐ Admissions in to the courses will be given on 'first come- first serve' basis

Prof . A. Bala Kishan
DIRECTOR ,
UGC-HRDC, OU

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E-Mail ID: hrdcou@gmail.com & asc_ou@yahoo.com

**Attested by the
Principal**

Course Name with subject

BIO-DATA

1. Name of the applicant **(IN CAPITAL LETTERS)**
2. Qualifications
3. Designation and Subject
4. Scale of Pay
5. Sex
6. Date of Birth / Age
7. Category (OC / BC - A,B,C,D / SC / ST)
8. Name / Address of Institution
(Where the applicant is working)

Male / Female

Caste.....

Pincode:	Ph. No.:
(Mobile)	

- ## 9. Residential Address

Pincode:	Ph. No.:
(Mobile)	

10. E-Mail ID

11. Date of Appointment _____
12. Present Position **Permanent / Contract / Part-Time**
13. Total Years of Teaching Experience, after Regular/Contract Appointment _____
14. Date of Retirement _____
15. Name of the University to Which Your College is Affiliated _____
16. State whether you need University Accommodation?
(LIMITED ACCOMODATION AVAILABLE) _____
17. State whether you have attended any other Orientation / Refresher in the past? if so, give details.

Course	Dates	University	Scale of Pay at the time of attending each course
a) Orientation Course to.....	at
b) Refresher Course to.....	at.....
c) Refresher Course to.....	at.....
d) Refresher Course to.....	at.....

I Certify that the above information and particulars are correct and true. I also promise to abide by the rules of the UGC-HRDC, OU and maintain discipline and dignity during the course period, failing which my participation may be cancelled and reported to my higher authorities.

Date:

Signature of the Applicant

RECOMMENDATIONS OF THE FORWARDING AUTHORITY

I here by certify that -, The information furnished by the applicant is correct.

I request you to consider this application for the benefit of the incumbent and assure you that the teacher will be relieved in time to participate in the course, if selected.

Date:

Signature of the Forwarding Authority with Seal

Name:

Designation:

Contact Number:

Note:

- Every participant will be evaluated and grades "A" to "D" will be awarded. Participants getting Grade "D" will be required to repeat the course without any financial support from UGC- HRDC.
- Those who have completed stipulated number of courses are not eligible for admission to Orientation / Refresher Courses.
- There should be a gap of one year between two courses.
- The candidate should have a minimum two years of service for joining into Refresher Course.
- The candidate should bring two photographs (passport size) at the time of admission.
- The Applicant should bring the Demand Draft of Rs. 1000/- payable at Hyderabad favouring The Director, UGC-HRDC, Osmania University, Hyderabad towards Registration Fees AT THE TIME OF JOINING THE COURSE.