

Guidelines for UGC Non-Net Fellowships to be awarded under UPE Status (Applicable to all Departments of the University)

Introduction:

University Grants Commission (UGC) has come out with a scheme during Commission Decisions of **455th meeting held on 27th January, 2009** to provide fellowship to those research scholars, who have not cleared JRF/NET for the fellowship and are not in receipt of any fellowship from sources of Plan, Non-Plan and Fixed maintenance grants from UGC and further decided that the above scheme may be extended to those Universities, which have accepted the guidelines (later became regulations) for M.Phil/Ph.D. as approved by the Commission and also adopted the academic and administrative reforms suggested by the UGC through its letter **D.O. No. F.1-2/2008 (XI Plan) dated 31st January, 2008**. The commission decided that **only 50 scholarships per State University per year** may be awarded with effect from the academic year 2009–10 onwards for the candidates qualified to be eligible as per **gazette notification dated 11.07.2009** of the “**UGC (Minimum Standards and Procedures for award of M.Phil./Ph.D. Degree) Regulation, 2009**”. Accordingly, the Dean, Development & UGC Affairs, Osmania University has initiated the correspondence (**Letter No. 498/UGC/OU/ Fellowships/2012 dated 10th May, 2012**) requesting in this regard to extend the same benefit to State Universities awarded with the status of “**Universities with Potential for Excellence**” (UPE). The Commission in subsequent **485th meeting held on 22nd May, 2012** considered to extend the same to the state “**UPE**” Universities, while taking the decision on the enhancement of Non-NET fellowships to full time research scholars of the Central Universities. Further the commission endorsed its earlier decision in its **486th meeting held on 2nd June, 2012**.

Under UGC XII Plan General Development Assistance vide **UGC D.O. No. F.87-1-2012 (SU) dated 24th June 2013** indicated the head of provision for grant of UGC Non-NET Fellowships. The UGC has sanctioned Rs.10 crore grants for the entire XII plan period for release of these fellowships to the eligible Ph.D scholars and directed the Universities to ensure its own mechanism for the award of Non-NET fellowships. Prior to that, the UGC had issued the following D Os describing quantum of fellowship and contingency as well as some eligibility criterion:

- 1) No. F.14-2/2008(NS/PE) dated 19th June 2012
- 2) No. F.14-2/2008(NS/PE) dated 22nd January 2013 and
- 3) No. F.14-2/2008(NS/PE) dated 4th July 2013

Objective:

To provide an opportunity for registered scholars not having any other source of financial assistance to complete their research work leading to the award of Ph.D degree in time, while to sustain the Status of UPE of the University.

Nature of Assistance Available under this Provision:

The numbers of Fellowships are limited for every cycle (each cycle consists of 18 months) and financial assistance is provided subject to availability of funds and timely release of grants by the UGC, New Delhi. Selected scholars will be entitled to get Rs. 8,000/- p.m. as fellowship for the stipulated period and contingency of Rs. 10,000/- p.a. for Science and Rs. 8,000/- p.a. for Humanities and Social Sciences subjects as per UGC guidelines.

Award of Non-NET Fellowships for Registered Ph.D. Scholars

Criteria for Allotment: The number of fellowship to be awarded each cycle to fresh students enrolled in the concerned Department will be based on its status but not exceeding a total of Six (6) fellowships at a time under SAP / Non-SAP category subject to availability, while considering the size and significance in terms of staff and student output in addition to other performing and need parameters of the Department. The number of fellowships may vary according to the availability of funds for that particular cycle of allotment. (See APPENDIX – I)

Reservation Policy: Adhere to the envisaged procedure for implementing the reservations (See APPENDIX – II) as per the State Reservation Policy, and wherever required apply the norm of *Mutatis Mutandis* at Department level based on its necessities, interests and priorities. Further to limit the scale point for a Plan Period on a reservation cycle basis as per Ph.D admission norms.

Notification: The Departments are required to notify for the pre-determined number of fellowships limited for particular cycle on their notice boards and University website for wide publicity among the Ph.D. scholars registered with University faculty about the availability of fellowships and enable to apply within 3 Weeks of the notification.

Eligibility Condition: Full Time First opportunity Ph.D Scholars registered with University Faculty, who haven't completed 3 years of duration after registration and not availing / availed any financial assistance from any funding agency / supported projects only are eligible to apply for award of UGC – Non-NET fellowship.

Selection Committee Composition and Proceedings: The University shall select the Research Fellows under the scheme from amongst the eligible candidates through a process of interview by the duly constituted Selection Committee that makes necessary recommendations on selection of Ph.D. scholars for the award of Non-NET Fellowships for a period of one-year duration.

Composition of Selection Committee:-

1. Head of the Department – Chairman
2. Two Senior Faculty (Nominated by the Vice-chancellor) - Members
3. Two External Experts (Nominated by the Vice-chancellor) - Members

Criteria of Award of Marks by Selection Committee: The Selection of Research Fellows is to be based on the Merit in Academic Qualifications [both PG (40) & UG (10)] - (50%), Scholastic and Research Competitiveness - (30%) and Interview Performance - (20%) (See APPENDIX – III)

Procedure for Recommendation of Selection Committee Members: Head of the Department is authorized to recommend the double the number of people to be nominated by the Vice-chancellor preferably with the approval of the Departmental Research Committee of the respective Departments.

Display on the Notice Board: The list of selected candidates shall be displayed on the Departmental Notice Board after due approval from the Vice-chancellor.

Duration of Fellowship: The duration of the fellowship will be for One year and extendable for a maximum of three years on yearly basis subject to availability of UGC grants and followed by satisfactory progress of research work evaluated well in advance either before or after one month of term of fellowship by the duly constituted selection / assessment committee.

Tenability: The fellowship is tenable subject to satisfactory progress report upon assessment for a maximum period equivalent to the minimum duration years (3 Years) that required for the award of Ph.D. Degree from date of registration or award of Ph.D., whichever is earlier.

Supernumery Allocation: In order to implement affirmative action for Differently abled (physically challenged), Un-represented categories among OBC's, and Single girl child category an additional super numeracy fellowship(s) will be created if suitable candidates(s) who meet the requisite academic standards are available for respective faculties of Arts/Social Science/Science on the recommendation of respective cells.

Common Rules for all Ph.D Scholars availing the Fellowship:

Obligation: The fellow with the consent of the Guide/HOD may assist the University/ Institution in its academic work, including tutorials, evaluation of test papers, laboratory demonstration, supervisor of field work, library activities like Group Seminars and Symposia, provided such work is not likely to hinder the research programmes in hand. The total time to be spent on such activities should not exceed ten hours a week. He/she shall not accept or hold any position, paid or otherwise, or receive emoluments, salary, stipend, etc. from other sources during the tenure of the award.

Admissibility: The University admits the actual entitlement of fellowship with effect from the date of applicability as per the recommendations of duly constituted selection committee for the purpose or as stated in the notification or as per the directions of the awarding agency / project regulations in respect of other fellowships.

Payment: The monthly payment of fellowship shall be released / made on submission of attendance and performance report of the awardee from the Department. Further No payment of fellowship is admissible upon expiry of registration period of awardee and also to scholars who joins / converted to part-time Ph.D. program.

House Rent Allowance (HRA): No House Rent Allowance (HRA) is admissible for UGC-Non-NET fellowship holders or any other appointees as per project/scheme regulations.

Refund: The scholar should refund the entire amount of fellowship drawn for the period during which he/she has received any fellowship/ scholarship / salary (part time/full time) from any other source. If any misrepresenting/suppressing the facts or involved in financial violation and conditions, the action will be initiated as per law.

Leave: The leave rules are applicable as per any other UGC fellowships. The Research Fellows would be entitled for a maximum period of 30 days of leave in a year in addition to public holidays. They are not entitled to any other vacations and one can avail a leave without fellowship for a maximum of three months during entire term on the recommendation of supervisor. However the Women candidates are eligible for maternity leave of 135 days at full rates of fellowship once during the tenure of their award.

Cancellation: The fellowship is liable to be terminated, if (a) the scholar is found to be involved in any act of misconduct or any other ground which may be considered detrimental to the interest of the university by the competent authority (b) the academic performance of the scholar as assessed by the relevant academic body of the university, is not satisfactory such as work-in progress of seminars/workshops in the department or failure in course work related to Ph.D. and (c) Found ineligible later etc.

Resignation: In case the Fellow wants to resign, a resignation Letter has to be submitted through proper channel one month prior to the effective date of Resignation. Necessary documents (Library and Hostel dues clearance certificate and offer letter, if any) to be enclosed with the resignation letter.

Appointments against vacancies due to Resignation or Termination: No appointments are made against resignations or terminations in the same year, however it will carry forwarded for next cycle/year for a fresh appointment for a valid period/duration in respect of UGC-Non-NET Fellowships.

Procedure for Monitoring the Progress of Research Fellows: The concerned Departments are expected to monitor the progress work of the Fellow continuously. Their respective supervisor monitors the performance of the Research Fellow and reflected in the monthly and half yearly progress report submitted to the University for Onward Transmission to the UGC office. Every Department needs to maintain a separate attendance register for Full-time Scholars with Fellowship.

Special Awards for Un-served Categories falls under Special Protection Cells: (Subject to Availability under Supernumerary Slots) for UGC-Non-NET Fellowships

Vice-chancellor may approve on the recommendations of the respective Social Protection Cells (SC/ST Cell, BC Cell, Minorities Cell, Disability Welfare Cell and Women’s Cell) under the Chairmanship of Dean, Student Affairs to award maximum ten fellowships (at least 3 for each faculty of Arts/Social Science/Science) in a year for deprived, unrepresented and underrepresented candidates falls under different social dimensions may be considered under central pool selection for supernumerary slots in respective faculties based on the merit list of selection committee proceedings of the respective Departments..

I. Mandatory Consideration: Horizontal Reservation – Supernumerary Slots (10/Cycle)

1. Differently Abled (Physically Challenged) (3)
2. Unrepresented BC Categories (BC – C and BC – E) (1 + 3)
3. Single Girl Child of the Family and being the only child of her parents (3)

This Supernumerary slots are available to Faculties of Arts/Social Science/Science in the following devised manner;

| Category | Differently Abled | Un-represented | | Single Girl Child | Remarks |
|--|-------------------|----------------|----------|-------------------|------------------------------|
| | | BC - C | BC- E | | |
| Arts | 3 | 1 | 3 | 3 | |
| Social Science | 3 | 1 | 3 | 3 | |
| Science | 3 | 1 | 3 | 3 | |
| TOTAL | 9 | 3 | 9 | 9 | Total Allocation = 30 |
| At least One Fellowship per Notification Cycle in each Faculty to be allocated except for the BC–C, which will have One position for each Faculty in a plan period. However in respect of Physically Challenged the Departments having less than Six positions in a plan period to be preferred over others. | | | | | |

II. Secondary Consideration: The priority should be as follows:

1. No Parents / Single Parent Child of the Family
2. Should be a First Generation Graduate in the Family
3. Any extra-ordinary sports / extra-curricular talent/awards.
4. Children of Armed Personnel / Ex-Servicemen

Further the Social Protection Cells need to consider the following dimensions, while recommending such candidates.

1. Parental Income
2. Conduct of Scholar
3. Regularity and Punctuality at Research Work

Reservation Cycle Register:

Every Department needs to maintain the Reservation Cycle Register (See **APPENDIX – IIA**) as per the State Reservation Policy (BC -29%; SC – 15%; ST – 6% & Women – 33%).

At the same time adhere to the norm of *Mutatis Mutandis* at Department level and an appropriate decision to be taken at Departmental Research Committee based on Departmental Necessities, Interests and Priorities. The *Mutatis Mutandis* is a *Latin* phrase meaning "changing [only] those things which need to be changed" or more simply "[only] the necessary changes having been made".

APPENDIX - I
Allocation of Non-NET Fellowships

| No. | Department | Status | Fellowships | | |
|---|--|------------------|-------------|-----------|-----------|
| | | | Cycle-I | Cycle-II | Cycle-III |
| I | Faculty of Arts | | | | |
| 1. | Ancient Indian History, Culture & Archeology | Non-SAP | 1 | 0 | 1 |
| 2. | Arabic | SAP [@] | 4 | 2 | 2 |
| 3. | Communication & Journalism | CAS | 6 | 3 | 3 |
| 4. | English* | SAP | 4 | 2 | 2 |
| 5. | French | Non-SAP | 0 | 0 | 0 |
| 6. | German | Non-SAP | 0 | 0 | 0 |
| 7. | Hindi | Non-SAP | 2 +1* | 1 | 1+1* |
| 8. | Islamic Studies | Non-SAP | 1 | 0 | 1 |
| 9. | Kannada | Non-SAP | 1 | 0 | 1 |
| 10. | Linguistics | Non-SAP | 2 | 1 | 1 |
| 11. | Marathi | Non-SAP | 1 | 0 | 1 |
| 12. | Persian | Non-SAP | 1 | 0 | 1 |
| 13. | Philosophy | Non-SAP | 2+1* | 1 | 1+1* |
| 14. | Russian | Non-SAP | 0 | 0 | 0 |
| 15. | Sanskrit | Non-SAP | 2 | 1 | 1 |
| 16. | Tamil | Non-SAP | 0 | 0 | 0 |
| 17. | Telugu | Non-SAP | 2 + 2* | 1+1* | 1+1* |
| 18. | Theatre Arts | Non-SAP | 1 | 0 | 1 |
| 19. | Urdu | Non-SAP | 2 | 1 | 1 |
| | | | 36 | 14 | 22 |
| II | Faculty of Social Sciences | | | | |
| 20. | Economics | SAP | 4 | 2 | 2 |
| 21. | History | SAP | 4 | 2 | 2 |
| 22. | Library Science | Non-SAP | 2 + 1* | 1 | 1+1* |
| 23. | Political Science | CAS | 6 | 3 | 3 |
| 24. | Psychology | Non-SAP | 2 | 1 | 1 |
| 25. | Public Administration | SAP | 4 | 2 | 2 |
| 26. | Sociology | SAP | 4 | 2 | 2 |
| | | | 27 | 13 | 14 |
| III | Faculty of Commerce | | | | |
| 27. | Commerce | SAP | 4 + 2* | 2 + 1* | 2 + 1* |
| IV | Faculty of Management | | | | |
| 28. | Business Management | Non-SAP | 2 + 2* | 1 + 1* | 1 + 1* |
| V | Faculty of Education | | | | |
| 29. | Education | Non-SAP | 2 + 2* | 1 + 1* | 1 + 1* |
| 30. | Physical Education | Non-SAP | 2 | 1 | 1 |
| VI | Faculty of Law | | | | |
| 31. | Law | Non-SAP | 2 | 1 | 1 |
| | | | 18 | 9 | 9 |
| | Sub-Total | | 81 | 36 | 45 |
| * Additional Fellowships by virtue of Size and Significance of the Subject | | | | | |

| | | | | | |
|--|---|--------------|---------------------|----------------|-----------|
| VII | Faculty of Science | | | | |
| 32. | Astronomy | Non-SAP | 2 | 1 | 1 |
| 33. | Applied Geochemistry | Non-SAP | 2 | 1 | 1 |
| 34. | Biochemistry | SAP | 4 | 2 | 2 |
| 35. | Botany | SAP | 4 + 2* | 3 | 3 |
| 36. | Chemistry* (Engineering & Technology) | SAP | 4 + 2* | 3 | 4 |
| 37. | Genetics | CAS | 6 | 3 | 3 |
| 38. | Geography | CAS | 6 | 3 | 3 |
| 39. | Geology | SAP | 4 | 2 | 2 |
| 40. | Geo Physics | SAP | 4 | 2 | 2 |
| 41. | Mathematics* | SAP | 4 | 2 | 2 |
| 42. | Microbiology | SAP | 4 | 2 | 2 |
| 43. | Physics* (Engineering & Technology) | SAP | 4 + 2* | 3 | 4 |
| 44. | Statistics | SAP | 4 | 2 | 2 |
| 45. | Zoology | SAP | 4 + 2* | 3 | 3 |
| | | | 64 | 32 | 34 |
| VIII | Faculty of Engineering** | | | | |
| 46. | Biomedical Engineering/Chemistry | Non-SAP | 1 | - | 1 |
| 47. | Civil Engineering/Chemistry | Non-SAP | 1 | - | 1 |
| 48. | Comp. Sc. & Engineering/Informatics | Non-SAP | 1 | - | 1 |
| 49. | Electronics & Commn. Engg./Informatics | Non-SAP | 1 | - | 1 |
| 50. | Electrical Engineering/Physics | Non-SAP | 1 | - | 1 |
| 51. | Mechanical Engineering/ Physics | Non-SAP | 1 | - | 1 |
| IX | Faculty of Technology** | | | | |
| 52. | Technology (Chemistry-1/Physics-1) | Non-SAP | 2 | 1 | 1 |
| X | Faculty of Pharmacy | | | | |
| 53. | Pharmacy | Non-SAP | 2 | 1 | 1 |
| | | | 10 | 2 | 8 |
| | Sub- Total | | 74 | 34 | 42 |
| | Total Number of Fellowships | | 155 | 70 | 87 |
| @ Rationally allocate the fellowships to Off-shoot Research Centers | | | | | |
| * Additional Fellowships by virtue of Size and Significance of the Subject | | | | | |
| ** Un-utilized fellowships of respective faculties of Engineering and Technology may be utilized for other Science Departments (Chemistry & Physics) under collaboration in the same Institution and Two Fellowships Allotted for Informatics Scholars among the allocated fellowships in Engineering Faculty | | | | | |
| Available Number and Value of Fellowships: | | | | | |
| Year | Cycle I | Cycle I & II | Cycle I, II & II | Cycle II & III | Total |
| No. of Fellowships | 155 | 155+70 | 155+70+87* | 70 + 87 | 312 |
| SPC Fellowships | 10 | 10+10 | 10+10+10 | 10+10 | 30 |
| Fellowship Amount | All Faculties | | Rs. 8000/- each/p.m | | |
| Contingency Amount | Arts, Commerce, Social Science, Education, Law and Management | | Rs. 8000/- each/p.a | | |
| Contingency Amount | Science, Engineering, Technology and Pharmacy | | Rs.10000/- each/p.a | | |
| ❖ Fellowship is limited to *Two Yrs 3rd Yr is subject to availability funds and release of UGC Grants for the purpose. | | | | | |

APPENDIX – II

Procedure for Implementing the Reservations

1. Reservations for Scheduled Castes (15%), Scheduled Tribes (6%), Backward Castes (29%), Women (33%), and Physically Challenged (3%) candidates, shall be implemented as per the provisions of A.P State Reservation Policy as amended from time to time.
2. To adhere for an affirmative action of equity, the University decided to follow a Reservation Cycle for a Plan Period of allocation of fellowships under Departmental or Institutional Support, accordingly the Reservation Cycle Register to be prepared and maintained by the Departments and Fellowship facilitating body of the University.
3. Each reservation cycle is meant for a particular period (18 Months each for Non-NET Fellowships and 12 Months each for BSR – RFSMS Fellowships) of advertisement as per the A.P State Reservation Policy though the whole reservation points are for total allocated fellowship positions in a plan period. However at the end of second cycle of appointments, the less represented categories should be given priority in subsequent appointments.
4. At the end of plan period the last cycle of reservation notification must be for left over categories, if qualified candidates belonging to the Scheduled Tribes (ST) or Scheduled Castes (SC) are not available, a vacancy reserved to be filled by a candidate belonging to ST's may be filled by a candidate belonging to SC's and a vacancy reserved to be filled by a candidate belonging to SC's may be filled by a candidate belonging to ST's and similarly if a qualified candidate belonging to a particular group of Backward Classes (Group-A/B/C/D/E) and as the case may be of specific group is not available for appointment, the vacancy reserved to that group shall accrue to the next group.
5. The advertisement includes only those numbers of reserved positions as specified in TABLE - I/II and subsequent notification should not reflect the reservations of filled positions of earlier cycle notifications. This may be repeated till the completion of all the cycle notifications in a plan period. However the Departments can fix the reservation cycle by applying the norm of *Mutatis Mutandis* at Department level and an appropriate decision to be taken at Departmental Research Committee (DRC's) based on Departmental needs, interests and priorities without minimizing on the entitled category wise reservation.

(The *Mutatis mutandis* is a *Latin* phrase meaning "Changing [only] those things which need to be Changed" or more simply "[only] the necessary changes having been made").

TABLE - I

| UGC - UPE – Non-NET Fellowships – All Faculties with Departments | | | | | |
|--|-------|-------|---------|---|--|
| Positions | C - I | C -II | C - III | Reservations for Total Positions | Remarks |
| 2 | 1 | | 1 | OC - 1, BC/SC/ST - 1 | One will be Woman |
| 3 | 2 | | 1 | OC - 1, BC - 1, SC/ST - 1 | |
| 4 | 2 | 1 | 1 | OC - 1, OC(W) - 1, BC - 1, SC/ST - 1 | One among the BC should be allotted to Woman |
| 5 | 2 | 1 | 2 | OC - 1, OC(W) - 1, BC-A/D - 1, BC-B - 1, SC/ST - 1 | |
| 6 | 3 | 1 | 2 | OC - 2, OC(W) - 1, BC-A/D - 1, BC-B - 1, SC/ST - 1 | |
| 8 | 4 | 2 | 2 | OC - 2, OC(W) - 2, BC-A/D - 1, BC-B - 1, SC - 1, ST - 1 | |
| 9 | 4 | 2 | 3 | OC - 2, OC(W) - 2, BC-A - 1, BC-B - 1, BC-D - 1, SC - 1, ST - 1 | |
| 12 | 6 | 3 | 3 | OC - 4, OC(W) - 2, BC-A - 1, BC-B - 1, BC-D - 1, SC - 1, SC(W) - 1, ST - 1 | |
| 13 | 6 | 3 | 4 | OC - 4, OC(W) - 2, BC-A - 1, BC-B - 1, BC-B(W) - 1, BC-D - 1, SC - 1, SC(W) - 1, ST - 1 | |

TABLE - II

| UGC – BSR – RFSMS Fellowships (Applicable to Science, Engineering, Technology & Pharmacy Faculties Only) | | | | | | |
|---|----------|----------|----------|-----------|---------|---|
| Positions | Cycle -1 | Cycle -2 | Cycle -3 | Cycle - 4 | Cycle-5 | Reservations for Total Positions |
| 10* | 2 | 2 | 2 | 2 | 2 | OC - 3, OC(W) - 2, BC-A - 1, BC-B - 1, BC-D - 1, SC - 1, ST - 1 |
| 25** | 5 | 5 | 5 | 5 | 5 | OC - 7, OC(W) -4, BC-A - 2, BC-B - 1, BC-B(W) - 1, BC-D - 2, BC-E - 1, SC - 3, SC(W) - 1, ST - 1, ST(W) - 1, PH - 1 |
| 60 | 12 | 12 | 12 | 12 | 12 | OC - 19, OC(W) -9, BC-A - 3, BC-A(W) - 1, BC-B - 4, BC-B(W) - 2, BC-D - 3, BC-D(W) - 1, BC-E - 1, BC-E(W) - 1, SC - 6, SC(W) - 3, ST - 3, ST(W) - 1, PH - 2 |
| * One among BC to be Women; ** One among BC-A/D to be Women | | | | | | |

6. Though the number of G.O's notify that adhere for 'Principle of Carry Forward Vacancies' in respect of recruitment for employment, however 'No Carry Forward Policy' is adhered for in respect of appointment of research scholars for award of time bound fellowships.
7. Wherever the special or adhoc rules provide that there shall be no reservation or any special provision for supernumery prevails or if a qualified and suitable candidate is not available from Special Categories the turn allotted to them in the reservation cycle shall be deemed to be allotted to open competition.

Following principles shall be followed for maintenance of reservation cycle registers:

- (a) A Separate reservation cycle registers shall be prepared and maintained for appointments made for Institutional / Departmental Fellowships. .
- (b) Immediately after the appointments are made, the particulars of the scholar appointed shall be entered in the reservation cycle register in the appropriate columns and the entry signed by the appointing authority or Head of the Department or by an officer authorized to do so.
- (c) Appropriately fill the gaps as per the selection committee recommendations in completing the reservation cycle register at the end of allotted period.
- (d) The reservation cycle register shall be maintained in the form of a running account year after year. For example if selection is completed for fixed number of positions, such positions to be filled according to selection committee recommendations and left over reservation cycle points only to be notified for subsequent selections according to number of positions allocated for that year.
- (e) In case of certain categories where reservation is given by rotation, fresh cycle of reservation shall be started after completion of all the points or a plan period.
- (f) Since reservation does not apply to supernumery positions a separate register is need to be maintained for such appointments.
- (g) After every appointment cycle/year, an account shall be noted in the reservation cycle register indicating representation of Scheduled Castes / Scheduled Tribes / Backward Classes, Women and details of vacancies etc.
- (h) The Department needs to furnish the details of Notification, Applications Received (Category wise) and Proceedings of the Selection Committee.

Note: Reservation cycle registers are only an aid to ensure that Scheduled Castes, Scheduled Tribes, Backward Classes and Women get their quota reserved for them. These reservation cycle registers do not determine any other parameters except affirmative action for equity.

**DEPARTMENTS WITH ALLOCATED NUMBER OF POSITIONS IN A PLAN PERIOD
(UNDER UGC-UPE Non NET FELLOWSHIP SCHEME)**

| Total No. of Allocated Positions | Arts | | Social Science | | Science | | Commerce & Management Education & Law | | Engineering, Technology & Pharmacy | |
|----------------------------------|----------------------------|--|-----------------|--------------|----------------------|--------------|---------------------------------------|---------------------|------------------------------------|---------------|
| 2 | 1 | Ancient Indian History, Culture & Archaeology, | - | - | - | - | - | - | 1 | Engg. Physics |
| | 2 | Islamic Studies | | | | | | | 2 | Engg. Physics |
| | 3 | Kannada | | | | | | | 3 | Engg. Chem., |
| | 4 | Marathi | | | | | | | 4 | Engg. Chem. |
| | 5 | Persian | | | | | | | 5 | Informatics |
| | 6 | Theatre Arts | | | | | | | 6 | Informatics |
| 4 | 1 | Linguistics | Psychology | 1 | Astronomy | 1 | Law | 1 | Technology | |
| | 2 | Sanskrit | | 2 | Applied Geochemistry | 2 | Physical Education | 2 | Pharmacy | |
| | 3 | Urdu | | | | | | | | |
| 6 | 1 | Hindi | Library Science | - | - | - | - | - | - | |
| | 2 | Philosophy | | | | | | | | |
| 8 | 1 | Arabic | 1 | Economics | 1 | Geology | 1 | Business Management | - | |
| | | | | | 2 | Geo-Physics | | | | |
| | 2 | English | 2 | History | 3 | Biochemistry | 2 | Education | | |
| | | | | | 3 | Sociology | | | | 4 |
| | 3 | Telugu | 4 | Public Admn. | 5 | Mathematics | | | | |
| | | | | | 6 | Statistics | | | | |
| 12 | Communication & Journalism | Political Science | - | 1 | Botany | Commerce | - | | | |
| | | | | 2 | Zoology | | | | | |
| | | | | 3 | Geography | | | | | |
| | | | | 4 | Genetics | | | | | |
| 13 | - | - | - | 1 | Chemistry | - | - | | | |
| | | | | 2 | Physics | | | | | |

APPENDIX – II A
RESERVATION CYCLE REGISTER – PLAN PERIOD (2012-2017)

| Department with Two (2) Positions in a Plan Period of Cycle/Cycles | | | | | | | |
|--|----------|-----------------------|----------|-------|-------------------------|-----------------------|-----------------|
| No. | Category | Name of the Candidate | M / F | Cycle | Reservation Category | DoJ for Fellowship | DoR for Ph.D |
| 1 | OC | | | | | | |
| 2 | BC/SC/ST | | | | | | |

Head, Department of _____

Dean, Faculty of _____

NOTIFICATION AND FILLED STATUS

| Cycle | Notification | Filled Status | Signature of HoD |
|-----------------|--------------------------------------|---------------|------------------|
| I | OC/ BC/SC/ST - 1 | | |
| II | OC/BC/SC/ST – 1 (Subject to Vacancy) | | |
| III | OC/BC/SC/ST - 1 | | |
| Remarks: | | | |

APPENDIX – II A

RESERVATION CYCLE REGISTER – PLAN PERIOD (2012-2017)

| Department with Four (4) Positions in a Plan Period of Cycle/Cycles | | | | | | | |
|--|----------|-----------------------|-------|-------|----------------------|--------------------|--------------|
| No. | Category | Name of the Candidate | M / F | Cycle | Reservation Category | DoJ for Fellowship | DoR for Ph.D |
| 1 | OC | | | | | | |
| 2 | OC (W) | | | | | | |
| 3 | BC | | | | | | |
| 4 | SC/ST | | | | | | |

Head, Department of _____

Dean, Faculty of _____

NOTIFICATION AND FILLED STATUS

| Cycle | Notification | Filled Status | Signature of HoD |
|--|----------------------|---------------|------------------|
| I | OC - 1, BC/SC/ST - 1 | | |
| II | OC/BC/SC/ST - 1 | | |
| III | OC/BC/SC/ST - 1 | | |
| Note: One Woman among the 4 positions in overall plan period | | | |
| If specified number of SC/ST category is being filled against the respective category of reservation, the subsequent notification should be excluded with such category. Similarly for BC's if specified number is filled against the reservation category, it should be excluded in the ultimate notification. The same is applicable for OC's | | | |
| Remarks: | | | |

APPENDIX – II A

RESERVATION CYCLE REGISTER – PLAN PERIOD (2012-2017)

| Department with Six (6) Positions in a Plan Period of Cycle/Cycles | | | | | | | |
|---|----------|-----------------------|-------|-------|----------------------|--------------------|--------------|
| No. | Category | Name of the Candidate | M / F | Cycle | Reservation Category | DoJ for Fellowship | DoR for Ph.D |
| 1 | OC | | | | | | |
| 2 | OC | | | | | | |
| 3 | OC (W) | | | | | | |
| 4 | BC-A/D | | | | | | |
| 5 | BC-B | | | | | | |
| 6 | SC/ST | | | | | | |

Head, Department of _____

Dean, Faculty of _____

NOTIFICATION AND FILLED STATUS

| Cycle | Notification | Filled Status | Signature of HoD |
|-------|---------------------------|---------------|------------------|
| I | OC - 1, BC - 1, SC/ST - 1 | | |
| II | OC/BC/SC/ST - 1 | | |
| III | OC - 1, BC/SC/ST - 1 | | |

Note: One BC/SC/ST and One OC should be a Woman among the Two Allocated Positions

- **If specified number of SC/ST category is being filled against the respective category of reservation, the subsequent notification should be excluded with such category. Similarly for BC's if specified number is filled against the reservation category, it should be excluded in the ultimate notification.**
- **Wherever Six or More Positions are allocated One Open Category Position should be converted to any available PH candidates in One of the cycle in a Plan Period.**

Remarks:

APPENDIX – II A

RESERVATION CYCLE REGISTER – PLAN PERIOD (2012-2017)

| Department with Eight (8) Positions in a Plan Period of Cycle/Cycles | | | | | | | |
|---|----------|-----------------------|-------|-------|----------------------|--------------------|--------------|
| No. | Category | Name of the Candidate | M / F | Cycle | Reservation Category | DoJ for Fellowship | DoR for Ph.D |
| 1 | OC | | | | | | |
| 2 | OC | | | | | | |
| 3 | OC | | | | | | |
| 4 | OC (W) | | | | | | |
| 5 | BC - A/D | | | | | | |
| 6 | BC - B | | | | | | |
| 7 | SC | | | | | | |
| 8 | ST | | | | | | |

Head, Department of _____

Dean, Faculty of _____

NOTIFICATION AND FILLED STATUS

| Cycle | Notification | Filled Status | Signature of HoD |
|--|--------------------------------------|---------------|------------------|
| I | OC - 1, OC(W) - 1, BC - 1, SC/ST - 1 | | |
| II | OC - 1, BC/SC/ST - 1 | | |
| III | OC - 1, BC/SC/ST - 1 | | |
| Note: One BC/SC/ST and One OC's should be a Woman | | | |
| <ul style="list-style-type: none"> ➤ If specified number of SC/ST category is being filled against the respective category of reservation, the subsequent notification should be excluded with such category. Similarly for BC's if specified number is filled against the reservation category, it should be excluded in the ultimate notification. ➤ Wherever Six or More Positions are allocated One Open Category Position should be converted to any available PH candidates in any One of the cycles in a Plan Period. | | | |
| Remarks: | | | |

APPENDIX – II A

RESERVATION CYCLE REGISTER – PLAN PERIOD (2012-2017)

| Department with Twelve (12) Positions in a Plan Period of Cycle/Cycles | | | | | | | |
|---|----------|-----------------------|----------|-------|-------------------------|-----------------------|-----------------|
| No. | Category | Name of the Candidate | M / F | Cycle | Reservation Category | DoJ for Fellowship | DoR for Ph.D |
| 1 | OC | | | | | | |
| 2 | OC | | | | | | |
| 3 | OC | | | | | | |
| 4 | OC * | | | | | | |
| 5 | OC (W) | | | | | | |
| 6 | OC (W) | | | | | | |
| 7 | BC - A | | | | | | |
| 8 | BC - B | | | | | | |
| 9 | BC - D | | | | | | |
| 10 | SC | | | | | | |
| 11 | SC (W) | | | | | | |
| 12 | ST | | | | | | |

Head, Department of _____

Dean, Faculty of _____

| NOTIFICATION AND FILLED STATUS | | | |
|--|---|---------------|------------------|
| Cycle | Notification | Filled Status | Signature of HoD |
| I | OC - 2, OC(W) - 1, BC - 1, BC(W) - 1, SC/ST - 1 | | |
| II | OC - 1, BC - 1, SC/ST - 1 | | |
| III | OC - 1, BC - 1, SC/ST - 1 | | |
| Note: One among each BC's and SC's in addition to Two OC's should be Woman | | | |
| *To maintain the approximate number according to % of reservation in every cycle of advertisement for respective Positions, the 1 Open Category position among total positions can be converted for Backward Classes, when over all applicants of OC is less than 40% and BC category is more than 40%. | | | |
| <ul style="list-style-type: none"> ➤ If specified number of SC/ST category is being filled against the respective category of reservation, the subsequent notification should be excluded with such category. Similarly for BC's if specified number is filled against the reservation category, it should be excluded in the ultimate notification. ➤ Wherever Six or More Positions are allocated One Open Category Position should be converted to any available PH candidates in any One of the cycles in a Plan Period. | | | |
| Remarks: | | | |

APPENDIX – II A

RESERVATION CYCLE REGISTER – PLAN PERIOD (2012-2017)

| Department with Thirteen (13) Positions in a Plan Period of Cycle/Cycles | | | | | | | |
|---|-----------|-----------------------|-------|-------|----------------------|--------------------|--------------|
| No. | Category | Name of the Candidate | M / F | Cycle | Reservation Category | DoJ for Fellowship | DoR for Ph.D |
| 1 | OC | | | | | | |
| 2 | OC | | | | | | |
| 3 | OC | | | | | | |
| 4 | OC | | | | | | |
| 5 | OC (W) | | | | | | |
| 6 | OC (W) | | | | | | |
| 7 | BC - A | | | | | | |
| 8 | BC - B | | | | | | |
| 9 | BC - B(W) | | | | | | |
| 10 | BC - D | | | | | | |
| 11 | SC | | | | | | |
| 12 | SC (W) | | | | | | |
| 13 | ST | | | | | | |

Head, Department of _____

Dean, Faculty of _____

| NOTIFICATION AND FILLED STATUS | | | |
|--|---|---------------|------------------|
| Cycle | Notification | Filled Status | Signature of HoD |
| I | OC - 2, OC(W) - 1, BC - 1, BC(W) - 1, SC/ST - 1 | | |
| II | OC - 1, BC - 1, SC/ST - 1 | | |
| III | OC - 1, OC(W) - 1, BC - 1, SC/ST - 1 | | |
| Note: One among BC's and SC's in addition to Two OC's should be Women | | | |
| <ul style="list-style-type: none"> ➤ If specified number of SC/ST category is being filled against the respective category of reservation, the subsequent notification should be excluded with such category. Similarly for BC's if specified number is filled against the reservation category, it should be excluded in the ultimate notification. ➤ Wherever Six or More Positions are allocated One Open Category Position should be converted to any available PH candidates in any One of the cycles in a Plan Period. | | | |
| Remarks: | | | |

CRITERIA FOR AWARD OF MARKS

| S. No. | Name of the Candidate | Criteria – I | | | | | Criteria - II | | | | | | Criteria - III | | Grand Total (100 Marks) |
|--------|-----------------------|---|---|-------|---------------|-------|---|-----------|------------------------|-----------|---------------|-----------|---|--------------------|-------------------------|
| | | Merit in Academic Qualifications (50 Marks) | | | | | Merit in Scholastic & Research Competitiveness (30 Marks) | | | | | | Merit in Interview Performance (20 Marks) | | |
| | | PG Level (40) | | | UG Level (10) | | Scholastic Merit (20) | | Research Aptitude (10) | | | | Subject Knowledge | Communi- cation | |
| | | Division | % | Score | Division | Score | Level | Score | Publications | | Presentations | | | | |
| | | | | | | | I.F | Score (5) | Level | Score (5) | Score (15) | Score (5) | Score (100) | | |
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Allocate the % Weightage for 1/ 3/ 5 year fellowships should be as follows:

1. Criteria – I: Merit in Academic Qualifications (50%)

- i. **PG Level (40 Marks):** {First Rank Holders with Distinction scoring 80% and above – 40, Non- Rank Holders with Distinction 80% and above – 35, Distinction with > 70% and < 80% - 30, First Division – 25 and Second Division with 55% - 20},
- ii. **UG Level (10 Marks):** {First Division with Distinction – 10; First Division – 8; Second Division – 6 and Pass Division – 4}

2. Criteria – II: Merit in Scholastic and Research Competitiveness (30%)

- i. **Scholastic Merit - (20 Marks):** Relative Measurement – {National Exam [NET/GATE/GPAT/Equivalent–(20)] / State Exam [SLET/SET–(15)] / University Exam [Ph.D., Admission Test (10)]},
- ii. **Research Merit (10 Marks):** Cumulative Score – a. Publications in Journals having ISSN No [5] [With Impact Factor - 5, and Without Impact Factor – 2] and b. Presentations (Oral/Poster) Published in Proceedings of Conferences / Seminars / Symposia / Workshops –[International – 5/4; National – 4/3 and Regional – 3/2]

3. Criteria – III: Merit in Interview Performance (20%) – {Subject Knowledge [15], and Communication [5]}

Note: Only One Author of the Publication or Presentation can claim the Score and in the event of Co-Author it is to be recommended by the HOD/Principal or Corresponding Author for single individual claim.

