



OSMANIA UNIVERSITY

Form A

APPLICATION FOR GRANT OF AFFILIATION TO  
NEW UG COLLEGE FOR THE ACADEMIC YEAR 2014 – 2015

Last date for submission of proforma	Rs. 20000/- upto 19.07.2014
With a late fee of Rs.5000/- upto 26.07.2014 and Rs.10000/- upto 08.08.2014	

**For Office use only :**

D.D. for Rs..... D.D.No..... Date .....

Registration Number: \_\_\_\_\_ Name of the Society : \_\_\_\_\_

Name of the proposed College: .....

Courses sanctioned			
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Date : \_\_\_\_\_ Signature of the Receiver \_\_\_\_\_

1.	Name of the proposed College with complete postal address Tel. No. : Mobile No. : Mail ID :											
2.	APSCHE/Govt. permission Lr.No. and date for starting of New College (Copy of orders to be enclosed)	No.										
		Courses sanctioned :	(1)									
		(2)	(3)									
3.	Nature of the College	Women / Co-Education :										
		Minority / Non- Minority : (in case of minority, minority status certificate to be enclosed)										
4.	Name of the Society and year of establishment (Copies of Society Registration and registered by laws to be enclosed)											
5.	Details of Corpus Fund	a) Amount _____ dt. _____ _____ dt. _____										
		b) Name of the Bank / Branch : _____ _____										
		(Xerox Copies of the FDR's to be enclosed)										
6.	Nature of accommodation (Copies of ownership/Lease deed to be enclosed)	a) Own / Leased										
		b) Total plinth area of the building (as per lease deed or sanctioned building plan)										
6(a)	Approved building plan											
7.	Details of the courses sanctioned :											
	B.A.			B.Com			B.Sc.					
	Combi- nation	Intake	Medium	Combi- nation	Intake	Medium	Combi- nation	Intake	Medium			
8.	Accommodation details for the proposed UG courses (Details of course wise allotment of rooms indicating the room numbers and the plinth area of each Class room/Laboratory / Library/ Ladies waiting room to be enclosed)	a) No. of Class rooms						B.A.				
								B.Com.				
								B.Sc.				
		b) No. of Labs (subject wise)										
		Chemistry	Botany	Zoology	Physics	Electronics	Computers	Bio technology	Bio Chemistry	Genetics	Micro Biology	Nutrition

9.	Accommodation provided for common facilities (Detailed statement indicating room numbers and plinth area to be enclosed)	Common facility provided	Plinth area
		Principal Room	
		Office	
		Library and Reading Room	
		Ladies waiting room	
	Toilets		
10.	Details of furniture	a) Class Room	Provided / Not provided
		b) Laboratories	Provided / Not provided
		c) Office	Provided / Not provided
		d) Library	Provided / Not provided
11.	Infrastructure facilities in the laboratories	a) Work tables	Provided / Not provided
		b) Water connection	Provided / Not provided
		c) Gas Connection	Provided / Not provided
		d) Electrical Connections	Provided / Not provided
12.	Amount spent on purchase of equipment for each lab (details of equipment purchased subject wise to be enclosed)	Name of the Laboratory	Amount Spent (Bills to be enclosed)
		a)	
		b)	
		c)	
		d)	
13.	Amount spent on Library books Total No. of Titles ( ) Total No. of Volumes ( ) Total amount spent Rs.....	Subject	Amount Spent (Bills to be enclosed)
		a)	
		b)	
		c)	
		d)	
		e)	
		f)	
		g)	
14.	Name of the Principal (identified)		
15.	Names of the teachers (identified)	Name	Subject
		1.	
		2.	
		3.	
		4.	
		5.	
		6.	
		7.	
8.			
16.	Fire safety measures	Available / Not available	
17.	Sanitary Certificate	Available / Not available	
18.	Parking facility	Available / Not available	
19.	Play ground facility	Available / Not available	

**DECLARATION**

I hereby, declare that the information furnished in the application is correct and I am liable for any disciplinary action, if found otherwise. Further, I undertake to provide required accommodation / Laboratories and other necessary infrastructure required for starting new college as per the Osmania University norms before the Inspection is conducted. The University may conduct affiliation Inspection on any day after the registration form is submitted.

Date :

( )  
Signature of the Secretary/Correspondent  
With name and seal

- NOTE :** 1. All the applicants should submit the application form along with Demand Draft and the relevant enclosures in person at the Academic Branch, O.U. directly and obtain receipt. The application form should not be submitted in the Dak Branch of Osmania University. Incomplete applications will summarily be rejected without any correspondence.
2. Statement showing details of infrastructural facilities, subject wise laboratory equipment and books procured if any, after registration along with documentary evidence to be submitted to the University Inspection Committee at the time of the Inspection.

**List of enclosures:**

1. Copy of APSCHE / Government permission letter for starting of New Degree College.
2. Demand Draft to be drawn in favour of the Registrar, Osmania University towards registration and inspection fee (as mentioned above).
3. Copies of Ownership / Regd. Lease deed for building(s) along with approved building plan sanctioned by the concerned authorities. [as per S.No. 6 & 6(a)]
4. Corpus Fund details (copies of FDR to be enclosed).
5. Statement showing the accommodation (common facilities, class rooms and laboratories) [as per S.No. 8 & 9]
6. Statement showing the amount spent on Furniture, Infrastructure facilities and establishment of Laboratories (equipment), Library etc, [as per S.No. 10, 11, 12 & 13] along with documentary evidence
7. Statement showing the name of the Principal and teachers identified with qualifications and experience. [as per S.No. 14 & 15]

**PROFORMA FOR PARTICULARS OF IDENTIFIED STAFF**

SNo	Name of the Teacher	Designation	Qualification	University where studied	Division & percentage	Experience

**PROFORMA FOR ACCOMMODATION DETAILS**

Floor	Room No.	Dimensions (Sft.)	Purpose

RECEIPT

Received an application for grant of affiliation for starting of New Degree College from the academic year 2014-15 onwards along with Demand Draft for Rs..... No..... Date..... Bank..... drawn in favour of Registrar, O.U. towards registration and Inspection processing fee. The registration number of application is .....

Date :

Signature of the Receiver  
Name :

Designation :

NOTE: Statement showing details of infrastructural facilities, subject wise laboratory equipment and books procured if any, after registration along with documentary evidence to be submitted to the University Inspection Committee at the time of the Inspection.