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Director



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DEPARTMENT OF PUBLICATIONS & PRESS
OSMANIA UNIVERSITY
HYDERABAD – 500 007.

No. 1303/ESH/Press/OU/2023

Dated: 20-12-23

To
All The Principals/Administrative Officers,
Osmania University,
Hyderabad.

Sub:- Dept. of Publications & Press, O.U. – supply of Informatica and Calendars for the year 2024 – Reg.

Sir,

This is to inform you that the Dept. of Publications & Press, O.U. will print University Informatica & Calendars for the year 2024.

The prices of these items are as follows:

- 1) **Informatica** - @ Rs.100/- each
(it contains only Official Phone numbers, College List and Some loose sheets)
- 2) **Calendar** - @ Rs. 130/- each

Printing of **Executive diary** for officials will be done against booking at the O.U. Press at **Rs. 500/-** each. However, the **Executive diary will be distributed from the Stationery & Stores section, Administrative Building, O.U.**

To avoid last minute inconvenience, you are requested to send your requisition at the earliest along with Cash/Cheque duly crossed for the required amount in favour of **“The Director, Dept. of Publications & Press, O.U.”**

Copy to:—
Director, I.T.E.I.C.

Yours sincerely,


DIRECTOR